

**Yuma Elementary School District Number One
Governing Board
Regular Meeting**

The Governing Board for Yuma Elementary School District Number One held a Regular Meeting on **June 13, 2023**, at **5:47 p.m.** in the District Administration Office, 450 West Sixth Street, Yuma, Arizona.

Members present **Mrs. Faith Klostreich, President; Mr. Keith Ware, Clerk; Mrs. Theresa Fox, Member; Mrs. Adele Hennig, Member; Mr. Anthony Gier, Member.**

Others present **Mr. James Sheldahl, Superintendent, and other members of the Administrative Staff of Yuma Elementary School District Number One.**

Call to Order: The meeting was called to order at 5:47 p.m. followed by the Pledge of Allegiance and a Moment of Silence.

Adoption of Agenda:

A motion to approve the agenda was made by Theresa Fox, seconded by Adele Hennig. There was no discussion, the motion carried with a vote of 5-0 with votes being as follows; Faith Klostreich, aye, Keith Ware, aye, Theresa Fox, aye, Adele Hennig, aye, Anthony Gier, aye.

Board Report: Mr. Keith Ware welcomed and thanked Councilman Knight for attending our board meeting tonight.

Donation Recognition- Mr. Sheldahl, Superintendent, recognized and highlighted several donations for May 2023 and thanked our Yuma Community as a whole for its generous support to Yuma District One. The total for the month was \$24,433.64 and the year-to-date is \$302,685.63. Donations for the month are listed in the consent agenda item 5.6 for approval. No action was required for this item.

Information Items –

Enrollment Report 180th Day – Mr. Ponder reported our enrollment had a small decline between the 160th to the 180th days but it is fairly normal to see a slight dip before the end of the year. However, he is anxious to see what this new fiscal year will bring.

District Financial Trends – Mr. Ponder reported our ending balance is in a good healthy place moving forward for next year, operating well within our means. Mr. Ponder wanted to acknowledge all the hard work Mrs. Jamie Walden, our Finance Director, does for YSD#1. She goes above and beyond to make sure our district is in compliance. Special thanks to her and her team for the great job they do managing all district finances.

Facilities Assessment Update - Abhi Gandhi & Liz Rullo were here representing Arcadis and provided a brief presentation about the progress and work done on the Capital Improvement and Facilities Assessment programs.

Expanded Gifted Identification Protocol Review – Mr. Sheppard and Mrs. Terry Lowe provided a detailed presentation on the Gifted Identification Protocol. The gifted steering committee has been laying the groundwork for proposing an expanded protocol for identifying gifted students in District One. The committee met several times before coming up with their proposal and they are pleased with its work and looks forward to offering better gifted services to District One students.

Calls to the Public (Public Comments) – *The Governing Board welcomes public comment. Any person wishing to speak may present the information at this time only. The Board is subject to Arizona’s Open Meeting Laws, which limits discussion to those subjects. All presentations are limited to a maximum of three minutes and a maximum of 15 minutes on each subject. Before you begin to speak, identify yourself by clearly stating your name for the record.* There was one (1) form submitted. Mr. Gary Knight; He addressed his concern.

Consent Agenda - *Approval of these items is routine and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will be discussed and voted on separately.*

Mrs. Klostreich asked for a motion to approve the consent agenda. It was moved by Keith Ware and seconded by Anthony Gier, with a vote of 5-0 with votes being as follows; Faith Klostreich, aye, Keith Ware, aye, Theresa Fox, aye, Adele Hennig, aye, Anthony Gier, aye. There was no discussion.

Approval of Minutes: Consideration to approve the minutes for the Public Hearing and Regular Meeting held on May 9, 2023, for Yuma Elementary School District Number One.

Approval of Payroll Vouchers: Submitted for signatures is copies of nine (9) Payroll Vouchers totaling \$5,864,833.168 from May 5, 2023 through May 26, 2023.

Approval of Expense Vouchers: Submitted for signature is five (5) Expense Vouchers totaling \$2,748,606.20 from May 4, 2023 through May 30, 2023.

Approval of Human Resource Items

Approval/Ratification of Salary Adjustments/Coaching Contracts

The following are requests for additional duties/ working days to be approved by the Governing board.

INDIVIDUAL REQUESTS

Name	Position	Location	Rate	Fund	Dates	Additional Duties
Adair, Jennifer	SEM	Learning Services	\$30 Hourly	Title II	6/12/23 – 6/30/23	AVID Summer training planning
Atkins, Crystal	Teacher	Alice Byrne	\$30 Hourly	ESSER III	8/3/23 - 5/30/24	Assisting with planning
Griffith, Karina	Paraprofessional	Rolle	\$13.85 Hourly	Results based Funding	8/2/23	Off Contract PD Day
Guerrero, Samuel	Teacher	Castle Dome	\$30 Hourly	M&O Site Fund	4/20/22 – 5/08/23	Gifted Testing Coordinator
Marquez, Princess	Health Assistant	Ron Watson	\$15.00 Hourly	Site M&O.	5/25/23 6/30/23	Additional for downloads of health records
Ordaz, Stephanie	Counselor	Castle Dome	\$30 Hourly	Site M&O	6/7/23 6/30/23	Master Scheduling
Orduno, Leticia	Office Technician	Gila Vista	\$14.50 Hourly	Site M&O / Unrestricted Capital Outlay	5/30/23 6/30/23	Assist in chrome book preparation
Paulson, Jeremy	Crossing Guard	Ron Watson	\$13.85 Hourly	Site M&O	6/19/23 – 7/21/23	Paint the interior and exterior of the school
Perez, Vanessa	Health Assistant	Roosevelt	\$16.25 Hourly	Idea Basic	7/10/23 – 7/24/23	ESS Summer Program
Rivas, Cynthia	Counselor	Gila Vista	\$30 Hourly	Site M&O / Unrestricted Capital Outlay	6/7/23 6/30/23	Master Scheduling
Trevino, Leslie	Psychologist	ESS	\$40 Hourly	IDEA BASIC	5/16/23- 6/30/23	Spanish Evaluation
Vasquez, Kathia	Office Technician	District Office	\$13.50 Hourly	Indirect Cost	6/19/23 – 7/07/23	Student records archiving

GROUP REQUESTS

CPR Training

Nurses, health assistants, and paraprofessionals that will be doing CPR training due to their card expiring through the 2022-2023 school year. Training will continue through the 2023 – 2024 school year. Will be paid their regular hourly rate. Paid out of Medicaid Fund.

Additional Assignments

Please see attached staff list with additional duties.

- Effective July 3, 2023 - 4 teachers x 5 hours = 20 hours of new teacher training during O.N.E. for our new specials/ elective teachers in the district. Teachers are to be determined based on summer availability. Being paid out of Title One funding.

Approval/Ratification of Hiring for Certified, Classified Personnel: Certified Staff (1), Support Staff, (30).

Approval/Ratification of Resignations for Certified, Classified and Substitute Personnel: (10) Certified Staff, (15) Support Staff.

Approval/Ratification of Release of Contract:

It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approves not to collect liquidated damages.

Norris, Jarrod P., Assistant Principal at Desert Mesa Elementary School, request for release of contract for 2023-2024 school year effective May 30, 2023.

Cabanillas Hernandez, Diana G., Teacher at Dorothy Hall Elementary School, request for release of contract for 2023-2024 school year effective June 13, 2023.

Approval of Job Updates:

New Position Recommendation:

Job Description Revision:

Home School Liaison

The district has updated the Home School Liaison job description for the purpose of ensuring that added essential functions are captured. Specifically, we have added several functions related to student attendance. Following the pandemic, it is essential to ensure that our home school liaisons are reviewing, analyzing and monitoring student attendance trends at their assigned site in order to provide support, resources and strategies for the students with high absenteeism.

See attached revised job description.

Funding Source:

No change in funding sources

Placement Range:

No change in placement schedule structure

Approval of Student Activities and Tax Credit: Student activity and tax credit statements were submitted for May 2023.

Approval of Donations:

Castle Dome Middle School- Donation from Arizona Diamondbacks, in the form of a check in the amount of \$180.00 to be used at the Choir Director's discretion.

Castle Dome Middle School- Donation from Caliber Screen Printing, in the form of a check in the amount of \$235.31 to be used by the school's dance class at the teacher's discretion.

C.W. McGraw Elementary School- Donation from Walmart, in the form of a teacher appreciation basket of school supplies to be shared with teachers. Donation has an estimated total value of \$50.

C.W. McGraw Elementary School- Donation from The Rotary Club of Yuma, in the form of a check for \$200 to be used to purchase frames to display student artwork in Mrs. Espinoza's classroom.

C.W. McGraw Elementary School- Donation from Addie Packs, in the form of an adaptive swing set installed by Yuma Valley Contractors. Donation has a total value of \$10,000.

Desert Mesa Elementary School- Donation from Abigail Grosskrentz, in the form of 24 books to be added to the school's library collection. Donation has a total value of \$200.

Dorothy Hall Elementary School- Donation from Donors Choose, in the form of Scotch Magic Tape, paper plates and plastic bottle caps to be used in Mr. Bailey's 5th grade "Steam Showcase" project. Donation has a total value of \$272.

Dorothy Hall Elementary School- Donation from Donors Choose, in the form of 4 classic Lego building sets to be used in Mr. Bailey's 5th grade classroom. Donation has a total value of \$445.

Dorothy Hall Elementary School- Donation from Donors Choose, in the form of supplies such as, fabric flowers, dried pressed flowers, white tissue paper, stickers, etc. to be used in Ms. Navarro's 5th grade classroom. Donation has a total value of \$172.

Dorothy Hall Elementary School- Donations from Donors Choose, in the form of heavy-duty bins and paper trays to be used by Mrs. Diaz's kindergarten class. Donation has a total value of \$274.

Dorothy Hall Elementary School- Donation from Dorothy Hall PTO, in the form of two, 96-quart coolers to be used for field trips as needed. Donation has a total value of \$216.80.

Fourth Avenue Junior. High School- Donation from Box Tops, in the form of a check in the amount of \$0.60 to be used at the Principal's discretion.

Gila Vista Jr. High School- Donation from Deborah Guererro, in the form of a variety of costumes, accessories and 2 gaming chairs to be used in the drama and Pbis rooms. Donation has an estimated value of \$700.

G.W. Carver Elementary School- Donation from Box Tops, in the form of a check in the amount of \$0.10 to be used at the Principal's discretion.

James B. Rolle Elementary School- Donation from Jim Estes, in the form of sound panels to be used in the music room. Donation has an estimated value of \$1,500.

James B. Rolle Elementary School- Donation from Carla Quesenberry, in the form of a barcode scanner to be used in the library. Donation has an estimated value of \$69.51.

James B. Rolle Elementary School- Donation from Donors Choose, in the form of activity books to be used in Mrs. Buitrago's classroom. Donation has a total value of \$557.

Palmcroft Elementary School- Donation from Donors Choose in the form of books and Oreos to be used in Mrs. Ferrell's classroom. Donation has a total value of \$208.07

Palmcroft Elementary School- Donation from Elizabeth Valenzuela, in the form of 41 books to be added to the library circulation collection. Donation has a total estimated value of \$290.

Palmcroft Elementary School- Donation from Arizona School for the Deaf and Blind, in the form of 5 books to be added to the library circulation collection. Donation has a total value of \$50.

Palmcroft Elementary School- Donation from Donors Choose, in the form of a variety of classroom snacks such as trail mix, cookies, etc. The donation to be used in Mrs. Ferrell's class has a total value of \$166.58.

Palmcroft Elementary School- Donation from Donors Choose, in the form of notebooks, plastic tabs, plastic sleeves and binder pencil pouches to be used by Mrs. Ferrell's class. Donation has a total value of \$292.58.

Palmcroft Elementary School- Donation from Donors Choose, in the form of 2 shelf storage center, 3 ring binders and sheet protectors to be used by Mrs. Ferrell's class. Donation has a total value of \$438.29.

Palmcroft Elementary School- Donation from Donors Choose, in the form of trail mix, titanium wall fasteners, disinfecting wipes, dry erase markers and a resource planner. Donation to be used in Mrs. Farrell's classroom and has a total value of \$199.49.

Palmcroft Elementary School- Donation from Donors Choose, in the form of group seating carpet to be used by Mrs. Ferrell's class. Donation has a total value of \$545.31.

Pecan Grove Elementary School- Donation from Stephanie Ringer, in the form of a cash donation of \$134 as well as a weighted blanket and vest to be used at the Principal's discretion. Donation has a total estimated value of \$194.

Pecan Grove Elementary School- Donation from Donors Choose, in the form of a printer and ink to be used in Ms. Rose's preschool classroom. Donation has a total value of \$399.

Pecan Grove Elementary School- Donation from Cocopah 9 Hole Ladies Golf, in the form of a check with a total value of \$90 to be used at the Principal's discretion.

Pecan Grove Elementary School- Donation from Donors Choose, in the form of chairs, stools and headphones to be used by preschool students. Donation has a total value of \$941.

Pecan Grove Elementary School- Donation from Donors Choose, in the form of Kleenex and sanitizer to be used by Mrs. Craig's class. Donation has a total value of \$235.

Pecan Grove Elementary School- Donation from Donors Choose, in the form of a laminator, supplies and books to be used at the Principal's discretion. Donation has a total value of \$289.

Pecan Grove Elementary School- Donation from Donors Choose, in the form of books to be used by Mrs. Craig's preschool classroom. Donation has a total value of \$172.

Pecan Grove Elementary School- Donation from Donors Choose, in the form of backpacks and first aid kits to be used by Ms. Karla's preschool class. Donation has a total value of \$207.

Pecan Grove Elementary School- Donation from Donors Choose, in the form of a push vacuum to be used in Mrs. Craig's preschool classroom. Donation has a total value of \$174.

Pecan Grove Elementary School- Donation from Donors Choose, in the form of a rug to be used by Mrs. Craig's preschool class. Donation has a total value of \$178.

Pecan Grove Elementary School- Donation from Kindergarten Bound, in the form of cap and gown sets to be used by Mrs. Craig's preschool classroom end of year photos. Donation has a total value of \$172.

Pecan Grove Elementary School- Donation from Carolyn Dethleson, in the form of a shelving unit for iPads to be used at the Principal's discretion. Donation has a total value of \$220.

Ron Watson Middle School- Donation from Taune Smith, in the form of violins, bows, cases, extra stands and other accessories to be used in the school band classes. Donation has a total value of \$3,000.

Roosevelt Elementary School- Donation from Church of the City, in the form of \$30, Del Sol gift certificates to be given to power pack students. Donation has a total value of \$900.

THIS MONTH'S TOTAL = \$24,433.64 YEAR-TO-DATE TOTAL = \$302,685.63

Approval of School Activity Calendars/Newsletters - School Calendars and Newsletters from District One Schools for the Month of June 2023 are attached.

Approval/Ratification of Student Field Trips:

- 1. Six (6) Teachers from G.W. Carver Elementary School, are requesting board approval for 45 students and 9 chaperones to attend the Arizona Science Center in Phoenix, AZ on June 14, 2023 and returning the same day June 14, 2023 at 6pm. Transportation, meals, and other fees will be paid from the 21st Century Grant funds.

CONSIDERATION TO APPROVE AGREEMENT BETWEEN THE STEPPING STONES GROUP AND YUMA ELEMENTARY SCHOOL DISTRICT #1 – D. PONDER

This agreement will allow for YESD to contract with Stepping Stones Group for the services of a PTA who will provide physical therapy for 50 to 80 qualifying students under the supervision of a qualified PT. The following agreement and addendum have been reviewed and approved by our legal counsel.

Recommendation:

It is recommended the Governing Board approve the agreement between The Stepping Stones Group and Yuma Elementary School District One.

Consideration to Approve Student Activity Treasurer and Assistants - D. Ponder

A.R.S. § 15-1122 states that “The Governing Board of any school district having student activities monies shall establish a student activity fund and appoint a student activities treasurer.” The treasurer oversees the student activity fund on the Board’s behalf and provides monthly reports to the Board.

It is recommended that the Governing Board appoint Jamie Walden, Director of Budget and Finance, as Student Activities Treasurer, and the following employees as assistants:

- Frances Marron -- RON WATSON
- Ana Quintana -- CARVER
- Hilda Holquin -- SUNRISE
- Tammy Babb -- PALMCROFT
- Monika Garcia -- ROLLE
- Melissa Rodrick -- OTONDO
- Kendra Holland -- CASTLE DOME
- Jaqueline Ledgerwood -- WOODARD
- Martha Leon -- O.C. JOHNSON
- Gabriela Acosta -- FOURTH AVE
- Ana Mendoza -- GILA VISTA
- Stacie Oliver -- PRICE
- Amy Jimenez -- ROOSEVELT
- Maribel Peterson -- ALICE BYRNE
- Samantha Urbina -- PECAN GROVE
- Neyva Leon -- DOROTHY HALL
- Diane Wilson -- MCGRAW
- Christina Rooks -- DESERT MESA

It is recommended that the Governing Board approve the above Student Activity revision.

Consideration to Approve Change Fund Account for 2023-2024 -D. Ponder

The Finance Department requests a change fund in order to provide change to schools to support student activities and school fees. When needed, schools and departments will request a change fund from Jamie Walden, Director of Finance and Budget.

It is recommended that the Governing Board approve the change fund in order to maintain the funds for the District.

Consideration to Approve Student Fee Schedule – D. Ponder

Yuma Elementary School District One Fee Schedule 2023-2024

CATEGORY	SCHOOL	FEE
(A) Field Trips, Performances and Competitions *(the fee charged will be related to approved cost of trip and may be reduced or covered by tax credit donations or other fundraising)	Elementary Middle School	*varies by school and event
(B) Athletics PE Uniform PE Lock Dance Clothes, Shoes	Middle School	\$11.00 \$8.00 *varies by school
(C) All other IPad/Chromebook Replacement Chromebook Screen Repair or Replacement IPad Screen Repair or Replacement Chromebook Keyboard/Palmrest IPad Case Damage / Lost Chromebook Power Cord IPad Power Cord IPad Power Brick Device Protection Plan (annual) Lost Library Book Yearbook Binder/Agenda Replacement Headphones T-shirts/Sweatshirts Pencils, pens, other classroom supplies Damages to furniture, building, vehicles, etc.	Elementary Middle School	\$400.00 \$160.00 \$100.00 \$55.00 \$55.00 \$30.00 \$20.00 \$20.00 \$40.00 *varies by title *varies by school \$5.00 \$10.00 *varies by school *varies by school *varies by damage

Bank Account Signatories – D. Ponder

The District’s listing of bank accounts and authorized signers has been updated due to changes in signers and/or responsible party for the attached bank accounts.

YUMA ELEMENTARY SCHOOL DISTRICT #1

NAME	Account #	Signers
Yuma Elementary School	0208	Denis Ponder
District One	Wells Fargo	Jamie Walden
Student Activity Account		Diana Servin

Yuma Elementary School	6011	Denis Ponder
District One	Wells Fargo	Jamie Walden
Clearing Account		Diana Servin

Yuma Elementary School	0556	Denis Ponder
District One	Wells Fargo	Jamie Walden
Pay flex Account		Diana Servin

Yuma Elementary School	9875	Denis Ponder
District One	Wells Fargo	Jamie Walden
Health Savings Account		Diana Servin

Yuma Elementary School	1061	Denis Ponder
District One	Wells Fargo	Jamie Walden
ACH Account		Diana Servin

Yuma Elementary School	9930	Denis Ponder
District One	Wells Fargo	Jamie Walden
Tax Account		Diana Servin

Yuma Elementary School	3767	Denis Ponder
District One	Wells Fargo	Jamie Walden
Electronic Clearing Account		Diana Servin

Yuma School Dist 1 Food	2229	Elizabeth Thrower
Service	National Bank of AZ	Clarice Stevens
Food Service Clearing		Denis Ponder

Yuma County Treasurer	2571	Denis Ponder
	J.P. Morgan Chase	Jamie Walden

Yuma Elementary School	TBD	Denis Ponder
District One	Wells Fargo	Jamie Walden
Employee Benefit Trust		Diana Servin

It is recommended that the Governing Board approve the attached list of employees as signers for the District's bank accounts.

CONSIDERATION TO APPROVE THREE (3) AGREEMENTS BETWEEN HELPING HANDS SCHOOL THERAPY SERVICES AND YUMA ELEMENTARY SCHOOL DISTRICT #1 – D. PONDER

This agreement will allow for YESD to contract with Helping Hands for the services of an Occupational Therapy (COTA), Physical Therapy (PT), and Occupational Therapy (OTR) to service and evaluate 75 to 90 qualifying students. The following agreement and addendum have been reviewed and approved by our legal counsel.

Recommendation:

It is recommended the Governing Board approve the agreements between Helping Hands School Therapy Services and Yuma Elementary School District One.

Approval of Competitive Grants

No Kid Hungry School Nutrition Grant (NKH)

The No Kid Hungry School Nutrition Grant Opportunity provides funding to school districts to maximize child nutrition programs to ensure children and families have access to healthy meals at school and at home during the school year and/or summer months. No Kid Hungry knows that school districts play an essential role in ensuring students receive nutritious meals to learn, grow, and thrive to reach their full potential. These flexible grants will allow school districts to respond to the growing needs and emerging opportunities to provide meals and resources to kids and families.

It is recommended that the Governing Board accept the \$11,000 from No Kid Hungry School Nutrition Grant for Yuma Elementary School District #1.

ARPA/SLFRF Support for Arizona Local Education Agencies Grant (\$4,997,683.14)

The Governor's Office of Strategic Planning and Budgeting has awarded the district a competitive grant of \$4,997,683.14 to reimburse expenses incurred in the current fiscal year to address the negative impact of the COVID public health emergency.

It is the administrative recommendation that the Governing Board accept the ARPA/SLFRF Support for Arizona Local Education Agencies Grant of \$4,997,683.14 from the Governor's Office of Strategic Planning and Budgeting.

Department of Defense Education Agency Grant to Military-Connected Local Educational Agencies for Academic and Support Programs (\$1,250,000)

The Department of Defense Education Agency has awarded the District a competitive five-year grant of \$1,250,000 to support math student achievement.

Yuma Elementary School District One's Project M²A² (Math Agency/Military Advocacy) will ensure that all of our students receive high-quality mathematics instruction and our military-connected students receive dedicated social-emotional support positioning them for success in their academic and future lives. The project will have a two-pronged approach: professional development for all classroom teachers delivering math instruction; and hiring a full-time district military advocate.

Mathematics professional development will integrate with AVID™ methods already a part of district culture and supported by current and previous DoDEA grants. M²A² will focus on collaboration for primary students and Collaborative Study Groups for older students. It will also focus on strengthening teachers' ability to deliver instruction using the CRA Model, which moves students from concrete experience through representations of that experience to abstract concepts. An emphasis on student mathematics discourse will buttress those two foci. All professional development sessions will be gradually introduced and followed by cognitive coaching. A cohort of teachers will receive additional training and support to have their classrooms serve as models of math instruction for other teachers to observe with coach support.

The military advocate will work with existing counselors and Military Family Life Counselors, when available, to ensure that military-connected dependent students with any special need (educational, emotional, social) receive prompt, appropriate attention and are positioned for successful transfers to their next schools. Such attention ranges from arranging timely IEP or 504 meetings, through small group counseling, to connecting families with social services. The military advocate will also help strengthen district-wide communication with military-connected families.

It is the administrative recommendation that the Governing Board accept the Military-Connected Local Educational Agencies for Academic and Support Programs (MCASP) grant of \$1,250,000 from the Department of Defense Education Agency.

Arizona Childcare Infrastructure Grant (\$300,000)

The district has been awarded an Arizona Childcare Infrastructure grant of \$300,000 by a partnership of Arizona First Things First and the Arizona Department of Economic Security. Funding can be used solely for facilities and programming for children aged birth to five years. The District will use the funding to support the district-wide preschool program.

It is the administrative recommendation that the Governing Board accept the Arizona Childcare Infrastructure Grant of \$300,000 from First Things First and the Arizona Department of Economic Security.

Approval Competitive Grants:

CONSIDERATION TO APPROVE SOLE SOURCE VENDORS FOR FISCAL YEAR 2023/2024 – D. PONDER

BACKGROUND:

Based on Arizona Department of Education School District Procurement Rule number R7-2-1053 which allows School Boards to designate sole source vendors/suppliers, a contract may be awarded to a vendor if it is determined in writing that they are a sole source vendor/supplier. This process will take place throughout the year as sole service vendors/suppliers are identified. Attached is a list of vendors who have been identified as sole source providers.

RECOMMENDATION:

It is recommended the Governing Board recognize the attached list of vendors as sole source providers.

CONSIDERATION TO APPROVE THE COOPERATIVE CONTRACT PURCHASES FOR FISCAL YEAR 2023/2024 – D. PONDER

BACKGROUND:

Various District purchases will be made through purchasing cooperatives throughout the 2023/2024 school year. These purchases will be made through Mohave Educational Services Cooperative, the State of Arizona, Yuma Educational Purchasing Association "YEPA", 1 Government Procurement Alliance "1GPA", Omnia Partners and the Strategic Alliance for Volume Expenditures "SAVE". The purchases are outlined and detailed on the attachment entitled, "Procurement Authority for Cooperative Contracts".

All vendors under these cooperative contracts have provided satisfactory service during the term of their contract. These procurement approvals are in the best interest of the District and will ensure compliance with the Arizona School District Procurements Rules.

RECOMMENDATION:

It is recommended the Governing Board approve cooperative contracted purchases through these Governing Board approved purchasing consortiums.

SOLICITATIONS – D. PONDER

Yuma Elementary District One Schools– Requesting Board permission to solicit for materials and funds throughout the community through various fundraisers for the 2023-2024 school year. Benefactors of materials and funds will be the students and staff of District One schools.

CONSIDERATION TO APPROVE AN AMENDMENT BETWEEN AMN HEALTHCARE, INC. AND YUMA ELEMENTARY SCHOOL DISTRICT #1 – D. PONDER

This amendment will allow for YESD to contract with Healthcare Staffing for the services of an Occupational Therapy (COTA), Physical Therapy (PT), and Occupational Therapy (OTR) to service our qualifying students. The following amendment has been reviewed and approved by our legal counsel.

Recommendation:

It is recommended the Governing Board approve the agreements between AMN Healthcare, Inc. and Yuma Elementary School District One.

Early Kindergarten Admission - D. Sheppard

EARLY ADMISSION TO KINDERGARTEN

A student is eligible to enter Kindergarten if s/he is five (5) years of age prior to September 1 of the school year. ARS15-821c and Governing Board Policy JEB permit an extension of the enrollment period to December 31, if it is in the best interest" of the child and with appropriate consultation with the principal, school professionals and the parent. The rationale for establishing a specific date is that students within similar age spans will interact socially and be able to perform tasks physically and academically with success. No matter when the date of eligibility is set, there will always be children whose birthday falls outside the parameters. These are some issues that impact admission to Kindergarten:

- ▶ Parent requests for the child who has missed the eligibility date
- ▶ Parent requests for the "bright" or "ready" child
- ▶ Parent and Charter School pressure
- ▶ Migrant children who move between states with differing entry ages can be placed in two different grade levels during the same year
- ▶ Military children who will be moving to other states with differing entry ages

Kindergarten Admission History in Yuma School District One

Spring 2010	Exception granted to student based on Sept. 1 st birthday.
June 2011	Request for Early Admission denied.
April 2012	Request for Early Admission denied.
June 2012	(2) Requests for Early Admission denied
August 2012	Request for Early Admission denied.
August 2013	Request for Early Admission denied.
June 2014	Request for Early Admission denied.
August 2014	Request for Early Admission denied.
June 2015	Admin recommendation to approve 1 student.
June/August 2016	Admin recommendation to approve 4 students. (10 total students screened)
June 2017	Admin recommendation to approve 4 students. (10 total students screened)
June 2018	Admin recommendation to approve 5 students. (12 total students screened)
June 2019	Admin recommendation to approve 3 students. (8 total students screened)
July 2020	Admin recommendation to approve 8 students. (9 total students screened)
June 2021	Admin recommendation to approve 2 students. (9 total students screened)
June 2022	Admin recommendation to approve 3 students. (13 total students screened)
June 2023	Admin recommendation to approve 3 students. (20 total students screened)

Current Research:

No new evidence suggests that students will benefit from early admission. Student learning levels will be accommodated when a child enters school, whether the child is above level, on level, or below level. Studies indicate that students who are placed with age level peers tend to be academically successful and tend to maintain positive social interactions with other students.

*Attached are the recommendations

CONSIDERATION TO APPROVE THE RENEWAL OF EXISTING DISTRICT PROCUREMENT CONTRACTS – D. PONDER

BACKGROUND:

The multi-year contracts shown below were awarded by the Governing Board under term contracts that expire this month. These contracts require approval by the Governing Board in order to be extended for an additional one-year period.

All vendors under District contracts have provided satisfactory service during the term of their contract. These Contract extensions and procurement approvals are in the best interest of the District and will ensure compliance with the Arizona School District Procurement Rules.

CHANGE IN PROCEDURE:

The District has changed from a fiscal year renewal to a calendar year renewal. Contracts will now be renewed annually from when they were originally awarded by the board instead of in bulk at the beginning of the year. The change provides for better control of the contracts. NOTE: Not all contracts are renewed annually for 5 years.

Bid Number	Vendor	Contract Year
IFB-1-23-1-5 Food Supplies and Related Non-Food Items	Aikins Distribution Fulton Distributing (Desert Valley Services) Shamrock Foods Wallace Packaging	2

RECOMMENDATION:

It is recommended the Governing Board approve the renewal of the District procurement contracts listed in the background.

Action Items:

Superintendent’s Contract Performance Pay 2022-2023 – F. Klostreich

Item 6.1 gives the Governing Board an opportunity to discuss and approve the superintendent performance pay for the 2022-2023 school year. As outlined by the Superintendent’s contract, five percent of the superintendent’s salary is withheld throughout the year until the Governing Board can discuss and approve the payout for the current school year. If approved by the Governing Board, the performance pay will be paid out by June 30 of this school year.

It is recommended that the Governing Board approves the Superintendent’s Performance Pay for FY 2022-2023. Mrs. Klostreich asked for a motion to approve the Superintendent’s performance pay for FY 22-23. It was moved by Adele Hennig and seconded by Keith Ware. The motion carried 5-0 with votes as follows; Faith Klostreich, aye, Keith Ware, aye, Theresa Fox, aye, Adele Hennig, aye, Anthony Gier, aye.

Consideration to Approve the Revision of the Teacher Performance Plan for 2023-2024 (CDF/301) – D. Sheppard

The Classroom Site Fund is a legislatively controlled fund and approved legislation that raises funds through taxes and provides additional funding to teachers. In the Performance Plan component, teachers earn these funds by achieving different indicators. (See attachment) One of those indicators is Student Attendance. Teaching students during a third year of COVID continued to bring challenges for student attendance especially for 2 schools – Ron Watson and McGraw. The other 16 schools were able to meet one of three different indicators: Attendance rates equal to or greater than 93% (100% payout); or decreased its chronic absenteeism rate (100% payout); or attendance rate of 91% - 92.9% attendance rate (85% payout.)

Our range for FY23 attendance rate spans from 90.27% to 93.61%. Pre-COVID our range would span 93% to 96%. Our school attendance span rate did increase from FY22 (89.7% to 93.6.) Understanding that our district is still recovering from COVID related affects and noting that we are returning to normal, the Performance Plan Committee is recommending one revision and one waiver:

Revision: The Performance Plan Committee recommends that the attendance rate be lowered to 90% - 92.9% for the 85% payout.

Waiver: The Performance Plan Committee recommends that McGraw (90.27%) and Ron Watson (90.38%) be granted a waiver for FY23 and allow them the 85% payout.

On May 17, 2023, 96.1% of the participants voted to accept the revisions to the CSF plan with approximately 81% of the participants voting (411 of 510).

A copy of the recommended revision to the 2023-24 Performance Plan is included below with the revisions highlighted in yellow.

It is the Committee Recommendation:

Waiver: The Performance Plan Committee recommends that McGraw (90.27%) and Ron Watson (90.38%) be granted a waiver for FY23 and allow them the 85% payout. Mrs. Klostreich moved a motion to approve that the Waiver: McGraw

(90.27%) and Ron Watson (90.38%) be granted a waiver for FY23 and allow them the 85% payout and it was seconded by Theresa Fox. The motion carried 5-0 with votes as follows; Faith Klostreich, aye, Keith Ware, aye, Theresa Fox, aye, Adele Hennig, aye, Anthony Gier, aye. There were no discussions, however, Mr. Gier did state that he really supports the teachers and is happy to approve this, the more we can do for the teachers, the better.

It is the Committee Recommendation:

Revision: The Performance Plan Committee recommends that the attendance rate be lowered to 90% - 92.9% for the 85% payout. Mrs. Klostreich moved a motion to approve that the Revision: The attendance rate be lowered to 90% - 92.9% for the 85% payout and it was seconded by Adele Hennig. Mr. Gier requested clarification on the 301 payouts. He stated that he has an issue with it being a variable that’s difficult for teachers to control and if it was up to him, he’d vote for all teachers to receive the payout. Mr. Sheppard explained with detail the reasoning why payments cannot be distributed to all teachers and the requirements needed for all teachers to receive their monies (Performance Plan & Base). There was no additional discussion. The motion carried 5-0 with votes as follows; Faith Klostreich, aye, Keith Ware, aye, Theresa Fox, aye, Adele Hennig, aye, Anthony Gier, aye.

Consideration to Approve 2023-2024 301 Performance Plan - D. Sheppard

Each year, a committee of teachers brings to the Governing Board a proposal for the Classroom Site Fund (CSF) Performance Plan as required by ARS 15-977, formerly known as Prop 301. The Performance Plan must be approved by the Governing Board by December 31 of each year. The state legislature (no longer the voters) now controls the Classroom Site Fund and the Performance Plan within this fund. Two required components of the CSF fund for District One include: 1) Base Pay directly to teachers’ salaries; and 2) the performance plan.

During the month of May, the CSF Performance Plan Committee met to develop a plan for the 2023-2024 school year. The objective for the committee was to evaluate last year’s plan, refine any areas in need, and expand any possibilities.

The committee agreed to keep the 7 current elements available from last year’s plan: 1) Measure of Academic Progress in ELA, Math, and Science (Galileo); 2) Student Attendance; 3) Parent Survey; 4) Student Survey; 5) Pre-Service PD Day; 6) Continued PD for Personalized Learning; and 7) Site and District Integrated Action Plan.

On May 24, 2023, 97.5% of the participants voted to accept the plan with approximately 88% of the participants voting (447 of 510). Incredible stats! This indicates a strong performance plan is in place.

The proposed Classroom Site Fund Performance Plan is attached. Your approval allows planning, implementation, and pay to occur during the summer.

The classroom site fund will remain at a grand total of \$9200; \$6000 to the base and \$3200 to the Performance Plan.

District Administration appreciates the time of the 301 Committee Members:

Alice Byrne	Tricia Severs		Roosevelt	Kathy Jirak
CW McGraw	Ana Garibay		Sunrise	Jen Roberts
Desert Mesa	Charlene Roche			
Dorothy Hall	Marcella Reardon		Castle Dome	Deborah Wiles
GW Carver	Tracy Trujillo		Fourth Ave	Tracy Polk
OC Johnson	Jazmine Campos		Gila Vista	Maurice Carlson
Otondo	Bernice De La Rosa		Ron Watson	Pat Miller
Palmcroft	Jennifer Hartley		Woodard	Roberta Marlow
Pecan Grove and D1 Preschools	Eugenia Smith			
Price	Aida Estrada		Learning Services	Rindy Ward
Rolle	Ana Kochis		ESS Federal Programs	Matt Kaste Elizabeth Miranda

It is the recommendation of the Classroom Site Fund Performance Plan Committee that the Governing Board for Yuma Elementary School District One accept the Performance Plan for the 2023-2024 school year. After hearing the

recommendation, Mrs. Klostreich asked for a motion to approve the Performance Plan for the 2023-2024 school year. It was moved by Keith Ware and seconded by Anthony Gier. There was no discussion. The motion carried 5-0 with votes as follows; Faith Klostreich, aye, Keith Ware, aye, Theresa Fox, aye, Adele Hennig, aye, Anthony Gier, aye.

Consideration to Approve a Bank Account to be used for the Yuma Elementary School District Employee Benefits Trust – D. Ponder

Pursuant to A.R.S. §15-1223 The governing board of a school district may establish bank accounts in which to deposit the monies it withholds for employee insurance programs, the monies contributed by the district for employee insurance programs and the monies received from former employees, board members, former board members and surviving spouses and dependents of board members or former board members for the insurance programs. The governing board may disburse monies from the bank accounts only by check payable to the insurance carriers or to make refunds of insurance to individuals. The bank accounts may be interest-bearing, and the governing board shall transfer any interest at the end of the fiscal year to the county treasurer for credit to the maintenance and operation fund of the school district. The auditor general in conjunction with the department of education shall prescribe the procedures for accounting for monies pursuant to this section in the uniform system of financial records.

It is recommended that the Governing Board approve a Bank account to be used for the Employee Benefit Trust. After hearing the recommendation, Mrs. Klostreich asked for a motion to approve a Bank account to be used for the Employee Benefit Trust. It was moved by Adele Hennig and seconded by Faith Klostreich. Mr. Gier asked what bank the district would be utilizing for our Employee Benefit Trust. Mr. Ponder responded to his question and stated we would recommend using Wells Fargo Bank so that we have all accounts in the same bank under the same relationship manager with same procedures and processes we currently have. There was no additional discussion. The motion carried 5-0 with votes as follows; Faith Klostreich, aye, Keith Ware, aye, Theresa Fox, aye, Adele Hennig, aye, Anthony Gier, aye.

Consideration to Approve Expanded Gifted Identification Protocol – D. Sheppard

As presented this evening, the gifted steering committee has been laying the groundwork for proposing an expanded protocol for identifying gifted students in District One. Attached is a copy of the presentation.

It is the Gifted Steering Committee’s recommendation that the Governing Board approve to accept the expanded protocol proposal for identifying gifted students in Yuma School District One as presented. After hearing the recommendation, Mrs. Klostreich asked for a motion to approve to accept the expanded protocol proposal for identifying gifted students in Yuma School District One as presented. It was moved by Keith Ware and seconded by Faith Klostreich. There was no discussion. The motion carried 5-0 with votes as follows; Faith Klostreich, aye, Keith Ware, aye, Theresa Fox, aye, Adele Hennig, aye, Anthony Gier, aye.

Discussion and Possible Action on the Library Materials Final Appeal Review Process – A. Gier

At the regular Governing Board meeting in April, District Library Coordinator Amanda Coltman presented an update on the District's libraries, including recommendations for the process by which parents may request a re-evaluation of library materials.

During the discussion, Mr. Gier raised his concerns regarding the appeal of the review process and asked multiple questions. A few of his questions were, who decides who the member of the committee will be? He also asked if we can cut back on the time of the appeal process. He stated 100-110 days seems a long time to have books removed from the library that shouldn't have been removed. Mr. Gier's major challenge is having the Superintendent be part of the first, second and final appealing process. He stated that for sake of transparency reasons, it's important to have the process be approved and finalized by the Governing Board in front of the public. He stated that as their elected officials, board members owe it to the parents. Mr. Sheldahl, Mr. Sheppard, & Mrs. Klsostreich addressed and answered all his questions with detail to the best of their knowledge. All five board members elaborated and discussed their thoughts and all had really good points. Board members also agreed to make a revision on the final appeal process and update the wording on the Exhibit. There was no action taken.

Consideration to Approve McGraw Elementary Principal– J. Sheldahl

The process for the selection of McGraw Elementary School principal started with an announcement that the district was seeking an outstanding leader for the vacant position.

First the applicants had to complete the following items:

- Submit an electronic application
- Submit a cover letter and resume
- Provide three letters of recommendation
- Provide three reference surveys

Top applicants were asked to participate in the interview process. The interview process included the committee asking a set of formal questions, hearing a presentation and reviewing a writing prompt. The final interview committee included the following individuals:

Vanessa Mesa – Teacher
Desiree Cooksey - Teacher
Jessica Huerta-Padilla – Counselor
Leeanne Lagunas – Elementary Principal
Daniel Acosta – Middle School Principal
Robert Monson – Director of Federal Programs
Denis Ponder – Chief Financial Officer
Luciano Munoz – Executive Director of Human Resources
Duane Sheppard – Associate Superintendent
Suzie Alka – Associate Superintendent
James Sheldahl – Superintendent

After careful deliberation and discussion of each candidate’s qualities and fit for the position, the interview committee has recommended Leticia Valencia.

Therefore, it is the Administrative recommendation that Leticia Valencia be approved by the Governing Board as McGraw Elementary principal for the 23-24 school year. Hearing the recommendation, a motion to approve Leticia Valencia as McGraw Elementary School Principal for the 23-24 school year was made by Faith Klostreich and seconded by Keith Ware. There was no discussion. The motion carried 5-0 with votes as follows; Faith Klostreich, aye, Anthony Gier, aye, Theresa Fox, aye, Adele Hennig, aye, Keith Ware, aye.

Future Agenda Items:

Board Member Keith Ware requested a report on district policy on gender and pronoun uses. Mr. Sheldahl stated that the District does not currently have a policy on gender and pronoun uses.

Mr. Gier also requested a report for August’s board meeting on the Arizona Superintendent of Public Instruction meeting that was held in May with nine principals from different regions of the state where they discussed their plans and strategies of how their schools were very successful. Mr. Gier requested Mr. Sheldahl to research this meeting and provide a report to the board on the next board meeting.

Adjournment: The meeting adjourned at 7:28 pm.

Respectfully submitted,

Monica Navarro, Secretary to the Board

Faith Klostreich, President

Keith Ware, Clerk

Theresa Fox, Member

Adele Hennig, Member

Anthony Gier, Member