



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Yuma Elementary School District ONE

**2. Entity ID Number\***

4499

**3. CTDS Number\***

140401000

**4. Plan's Primary Contact Name\***

Duane Sheppard

**5. Plan's Primary Contact Email Address\***

dsheppard2@yuma.org

**6. Plan's Primary Contact Phone Number\***

9285024391

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

07/18/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

[www.yuma.org/return-to-learning](http://www.yuma.org/return-to-learning)

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

YESD policy is in alignment with state and local mask guidelines for Arizona which make masks optional while in classrooms and school grounds. Masks are encouraged but not mandated

Transportation: Masks are encouraged but not mandated.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Students will practice physical distancing to the extent possible during group activities, recess, and at meal time.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Each school has installed hand sanitizing stations at strategic locations throughout campuses. These stations allow students, staff, parents, and community members an opportunity to safely and regularly sanitize their hands when they visit, work, or attend our schools.

YESD encourages all students and staff to use appropriate hand washing and/or hand sanitizer use throughout the day.

Respiratory etiquette includes covering coughs, sneezing into one's upper sleeve, and washing hands or using hand sanitizer. Students are reminded to practice proper respiratory etiquette.

# Yuma Elementary District

Completed On: NA

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Cleaning: All areas and surfaces are cleaned and disinfected, focusing on high touch surfaces and materials such as door handles, light switches, desks, counters, computer keyboards, etc. Electrostatic cleaning equipment has been purchased for all schools.

Ventilation: School HVAC systems may be adjusted to allow for more fresh air to be introduced into classrooms. Bipolar ionization technology has been installed in all HVAC units throughout the district to create cleaner and more optimal air quality in classrooms and school buildings.

Transportation: Buses will continue to be disinfected daily to maintain a clean and healthy environment.

Healthy Facilities

- Plexiglass dividers have been installed in all school offices
- Signage has been installed throughout all campuses and offices reminding students, staff, and parents to social distance, wash hands regularly, and stay home when sick.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

YESD provides guidelines when to quarantine.

- The District will continue to recommend the CDC quarantine/isolation periods for positive cases.
- Supervisors are required to notify district officials of any positive cases reported.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

Yes

**20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.\***

The District One Health Services Team encourages all faculty, staff, and students to seek COVID-19 testing when symptoms are present.

**21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

Yes

**22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.\***

YESD shares via social media local vaccination information, e.g., Yuma County Health Services District and Sunset Community Health Clinic.

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**23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

Children with disabilities are in school and are included in all of our mitigation strategies including physical distancing, optional mask wearing, and hand washing and hygiene.

**25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?**

\*

Yes

**26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

YESD continues to coordinate and stay in close communication with YCPHSD and following state and CDC guidelines.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 27. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

The LEA will ensure continuity of services through continuing with in person learning as its primary mode of instruction. In the event of a closure of a classroom, the teacher will provide remote instruction and assignments via Google Meets and Google Classroom. In the event that a student is required to quarantine, the student will continue to have access to their schoolwork and communication with their teacher for any assistance necessary. Additionally, the District offers an approved AOI school -- Yuma Digital Learning Academy for families desiring that option.

### 28. How will the LEA ensure continuity of services for students' academic needs?\*

YESD understands its need to Accelerate Learning for many students in the district. This may include, but not limited, to:

- In person learning
- Access to before/after school programs for additional learning experiences
- Yuma Digital Learning Academy option (Approved Arizona AOI school)
- Google Classroom access for all students
- Additional Staff hired to keep class sizes lower and provide additional interventions
- Summer School through 21st Century and ESSERs funding
- Benchmark Assessment data to inform academic programming including interventions.
- Ongoing professional development for teachers
- Reading Specialists on all elementary campuses
- Data/Interventionists for 6th grade on all five middle school campuses
- Problem Based Learning specialists for 6th grade on all five middle school campuses

### 29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

YESD has employed many strategies to meet the social, emotional, and mental health needs of all students.

- Relentlessly focusing on developing relationships with students.
- Providing a safe and supportive school environment.
- Programs such as Kids at Hope, Capturing Kids Hearts, and the Character Strong, a character trait-based curriculum.
- All campuses have a certified counselor or student support specialist

**30. How will the LEA ensure continuity of services for students' other needs?\***

This may include student health and food services.

The health services department has been instrumental in continuing to allow our students and families to remain in school as much as possible. These professionals do everything possible to help keep our students in school including developing individual health plans.

Additionally, the Child Nutrition Department continues to provide breakfast and lunch everyday to eligible students during the academic year, in partnership with our neighboring district during winter break, and during the summer.

**31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

Administrators and counselors continue to support their staff in any way possible. They provide check ins, assistance when needed, and continue to help the staff to keep things as manageable as possible.

Employee Assistance Program (EAP) is a confidential employer-offered program that helps employees and their families balance the demands of work, life, and personal issues.

**32. How will the LEA ensure continuity of services for staff's other needs?\***

At the annual Professional Development Day held in February, many community resources and workshops are provided. Some of the workshops include yoga, healthy eating, exercising, meditation, and gardening.



**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

A survey regarding the satisfaction of the District Mitigation Plan was administered to teachers, students, and parents in April of 2021. The results were overwhelmingly positive. We also looked at the comments that were made from the survey.

In June of 2021 we sought additional information about academic acceleration, instructional technology, support services (SEL), facility repairs and improvement, additional staffing, and safety.

In June of 2022 the executive administration and representatives of the district reviewed, refined, and improved on as needed the following: academic acceleration, instructional technology, support services, social emotional learning, facility repairs and improvement, additional staffing, and safety. The District team sought input from different stakeholders in the Yuma community.

In July of 2023 the executive administration of the district reviewed, refined, and improved on as needed the following: academic acceleration, instructional technology, support services, social emotional learning, facility repairs and improvement, additional staffing, and safety.

Additionally, informal conversations with students, staff, and parents continue to be taken into consideration to help ensure that our mitigation plan is effective and responsive to appropriate changes.

**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**34. Did you upload the completed EMAC form to your LEA website?\***

Yes