

**Yuma Elementary School District Number One  
Governing Board  
Regular Meeting**

The Governing Board for Yuma Elementary School District Number One held a Regular Meeting on **September 12, 2023** at 5:30 p.m. in the District Administration Office, 450 West Sixth Street, Yuma, Arizona.

**Members present:** Mrs. Faith Klostreich, President; Mr. Keith Ware, Clerk; Mrs. Theresa Fox, Member; Mrs. Adele Hennig, Member; and Mr. Anthony Gier, Member.

**Members absent:** None

**Others present:** Mr. James Sheldahl, Superintendent, and other Members of the Administrative Staff of Yuma Elementary School District Number One.

**Call to Order:** The meeting was called to order at 5:30 pm, followed by the Pledge of Allegiance and a Moment of Silence.

**Adoption of Agenda:**

A motion to approve the agenda was moved by Theresa Fox, seconded by Adele Hennig. There was no discussion, the motion carried with a vote of 5-0 with votes being as follows; Faith Klostreich, aye, Keith Ware, aye, Theresa Fox, aye, Adele Hennig, aye, and Anthony Gier, aye. The motion passed unanimously.

**Board Report:** Mr. Gier shared he visited two schools this past month, Pecan Grove and FAJH and it was a really good school tour. Mrs. Fox shared she attended the ASBA Law Conference and it was very informative. Mrs. Klostreich also shared that she attended the Law Conference and the Delegate Assembly and gathered a lot of information and it was an eye opening of what's happening in the rest of the state. Mrs. Hennig shared she also attended the Law Conference. There was no additional discussion.

**Superintendent's Report:**

**High Five Recognition Program** – The High Five Program is our District's employee recognition program. Each month employees are able to nominate peers district-wide that exemplify the traits of a High Five employee. Each month five (5) stellar employees will be selected by the Celebrate and Honor committee based on the five (5) traits of a High Five employee. The five (5) traits are listed below. *Demonstrates Professionalism, Sees It, Owns It, Solves It, Does It, Displays a Positive Attitude, Demonstrates District Pride, Goes Above and Beyond.* For the month of August 2023, the District proudly recognizes the following individuals as the selected High Five Employees. 1) Brittane Morris, *Teacher* – Woodard Junior High School, 2) Wendy Chesney, *Director* – Health Services, 3) Luis Encinas, *Custodian* – Price Elementary, 4) Micki Poole, *Paraprofessional* – Otondo Elementary, 5) Donna Speitel, *Bus Driver* – Transportation. All employees were honored with a special recognition power point, and a \$25.00 gift card courtesy of Mr. G's/Chili Pepper Restaurant, T-shirt and pin.

**Donation Recognition** - Mr. Sheldahl, Superintendent, recognized and highlighted several donations for the month of August 2023 and thanked our Yuma Community as a whole for its generous support to District One. The total for the month was \$41,903.66 and year-to-date is \$51,318.98. Donations for the month are listed in the consent agenda item 5.6 for approval. No action was required for this item.

**Art Recognition-** The Artwork displayed in the boardroom for the month of September is a collection of art work submitted by 6-grade students from Fourth Avenue Jr. High School from Mr. Cullison's class.

The students were recently challenged to create a 3-D fish design using mixed media paper, tempera paint, and markers. Students learned warm and cool colors and introduced painting with tempera (very similar to water colors) as well as learning to work in small groups of 4-6 to make each fish. They all did an amazing job!

**Information Items**

**Enrollment Reports:** The Governing Board was provided with an updated 20<sup>th</sup> day enrollment report. The 20<sup>th</sup>-day report shows a decrease in comparison to 20-day report from last year. ADE will start putting their estimated ADM for school districts soon and we can plan better once the 40<sup>th</sup> day arrives. We will continue to track every 20<sup>th</sup> day moving forward until we get the 100<sup>th</sup> day to have a better judgment, and financially plan for the year.

**District Financial Trends** – Mr. Ponder provided a report of our District fiscal year-to-date of our Maintenance and Operations budget. Currently there is a \$2.6 million placeholder for the teachers funded from ESSER; adjustments were made because of inflation and increases in salary expenses. Also, capital has \$1million set aside for technology refresh. Once the AFR report is completed, more information will be shared.

**Family Literacy** – Mr. Sheppard provided information about the Family Literacy Program in our district. Six years ago, Yuma School District One received a grant and embarked on a Family Literacy journey that has now expanded and grown across the district. Our first school, OC Johnson, began a relationship with NCFL (National Center for Family Learning) and received training, guidance, mentoring, and planning to serve families at OC Johnson.

The four integrated components of family literacy include:

- children's education
- parent education
- adult education (GED, ESL)
- PACT (Parent and Child Together)

OC Johnson is now the hub for any parent of any District One school student to participate in this opportunity.

Three years ago, through another grant, Yuma School District One added two more smaller scaled programs at Carver Elementary School and Pecan Grove Elementary School. And finally, through a preschool grant, Rolle Preschool and Pecan Grove Preschool have added a family literacy component to their preschool programs. Mrs. Amanda Salisibarra, Coordinator (OCJ), Mrs. Laura Vanegas (Carver/Pecan Grove), Ms. America Mosso (Rolle), and Mrs. Lupe Herrera (Pecan Grove) shared information from their schools on how this program has helped and supports our students and parents.

**First Reading of Policy Advisory** – Dr. Alka provided information on Policy Advisory JLDAB. This policy authorizes the District to make school-based referrals to community behavioral health providers in compliance with ARS 36-3436.01. The state of Arizona set aside a fund for children's behavioral health services or services provided through AHCCCS for children who are uninsured or underinsured, allowing them to receive health related services that they need.

This policy provides direction for a process that the District must follow for parents to opt in to these school based referrals annually. The District will post this policy and the community providers with whom the District contracts on the District/school websites. Parents who received school-based referrals will be surveyed each year, and the results of the survey will be sent to AHCCCS administration.

This policy and process will allow our students who may not be able to afford these needed services to benefit from this funding source. This agenda item serves as a "first read".

**Public Comment** – *The Governing Board welcomes statements from residents and appreciates constructive suggestions and comments that help meet the educational needs of the District. The completed form should be submitted by 5:30pm the day of the meeting which is traditionally the second Tuesday of the Month.* There was no call to the public.

**Consent Agenda** - *Approval of these items are of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will be discussed and voted on separately.* Mrs. Klostreich asked for a motion to approve the consent agenda. It was moved by Keith Ware and seconded by Anthony Gier, there was no discussion or items needing more discussion, the motion passed unanimously.

**Approval of Minutes:** Consideration to approve the minutes for the Regular Board Meeting held on August 8, 2023 for Yuma Elementary School District Number One.

**Approval of Payroll Vouchers:** Submitted for signatures are copies of six (6) Payroll Vouchers totaling \$5,610,629.82 from August 11, 2023 through August 25, 2023.

**Approval of Expense Vouchers:** Submitted for signature are seven (7) 2022/2023 Encumbered Expense Vouchers (ENC) totaling \$329,704.35 from August 3, 2023 through August 30, 2023 and six (6) 2023/2024 Encumbered Expense Vouchers totaling \$5,441,189.20 from August 3, 2023 through August 30, 2023.

**Approval of Human Resource Items**

**Approval/Ratification of Salary Adjustments/Coaching Contracts:**

The following are requests for additional duties/working days to be approved by the Governing board.

**INDIVIDUAL REQUESTS**

Name	Position	Location	Rate	Fund	Dates	Additional Duties
SEE ATTACHED						

**GROUP REQUESTS**

### **CPR Training**

Nurses, health assistants, and paraprofessionals that will be doing CPR training due to their card expiring through the 2023-2024 school year. Will be paid their regular hourly rate. Paid out of Medicaid Fund.

### **Additional Assignments**

Please see attached staff list with additional duties.

**Approval/Ratification of Hiring for Certified, Classified Personnel:** (1) Certified Staff, (46) Support Staff, (21) Transfers. Listing can be viewed in the Human Resource Department.

**Approval/Ratification of Resignations for Certified, Classified and Substitute Personnel:** (1) Certified Staff, (18) Support Staff. Listing can be viewed in the Human Resource Department.

### **Approval/Ratification of Job Abandonment for Certified, Classified and Substitute Personnel: Support Staff**

Rodriguez, Elizabeth, Bus Monitor, at Transportation effective August 7, 2023.

### **Approval/Ratification of Release of Contract:**

*It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approves not to collect liquidated damages.*

Castillo, Juan F., Teacher at Ron Watson Middle School, request for release of contract for 2023-2024 school year effective September 12, 2023.

*It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approves to collect liquidated damages.*

Lemke, Kurt A., Teacher at Castle Dome Middle School, request for release of contract for 2023-2024 school year effective August 27, 2023.

### **Approval of Job Updates: Job:**

#### ***Stipend Recommendation:***

#### **Registered Nurse Stipend**

The district is struggling to meet the staffing needs of our health services department for this school year. As a result of this staffing shortage, our current registered nurses are taking on additional schools and students to ensure the health and wellness of our district one students. The responsibilities include emergency health care plans, special education meetings, student accommodations, services for medically-fragile students, training of health assistants, and much more. The district is recommending a temporary \$2,000 stipend for the 23-24 SY in order to compensate for the additional student caseload. The district will be repurposing funds available through the vacancy savings of the unfilled positions to fund this temporary stipend.

#### **Recommended Stipend Amount:**

\$2,000 – Additional Student Support (23-24 SY)

#### **Funding Source:**

Repurposing vacancy funds from Maintenance and Operations to offer this temporary stipend.

#### ***New Position Recommendation:***

#### **Lead Health Assistant**

The district is recommending a new position for our Health Services department. This new position will add a new layer of necessary support in order to meet the health and wellness needs of our students district-wide. This new position will also provide support to our registered nurses by offering crucial assistance in training new health assistants, monitoring and assisting school health offices in meeting compliance and district requirements, enhancing communication to parents and other district stakeholders, and providing assistance with clerical needs of the department. The district believes this new position is essential for the success of the Health Services department and will assist in providing the necessary support for students in the long-term.

#### **Pay Grade:**

J (\$19.00/an hour)

#### **Funding Source:**

Maintenance and Operations

***Job Description Updates:***  
**Crossing Guard**

The district is making some minor revisions to the crossing guard job description to ensure that essential functions are updated and reflect the custodial support responsibilities that are included in this position.

There are no changes to the compensation or classification of this position.

**Custodian**

The district is making some minor revisions to the custodian job description to ensure that essential functions are updated and reflect maintenance support responsibilities at the school-level.

There are no changes to the compensation or classification of this position.

**Migrant Data Technician**

The district is making minor revisions to the data technician job description. The minor revisions include being specific with migrant-related job functions. Although our district has structured all job descriptions to be general to encompass various departments, the department of education is requesting this job description be specific to migrant related duties.

There are no changes to the compensation or classification of this position.

**Approval of Student Activities and Tax Credit:** Student activity and tax credit statements were submitted for the month of August 2023.

**Approval of Donations:**

**C.W. McGraw Elementary School-** Donation from Donors Choose, in the form of composition notebooks, binders, laminating pouches, markers, construction paper, etc. to be used in Mrs. Grimaldo's kindergarten class. Donation has a total value of \$588.55.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of 8 book bins, stackable stool set, storage shelf to be used in Mrs. Diaz's kindergarten class. Donation has a total value of \$382.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of sensory fidget toys, door hat rack, discovery bottles science set, hp desk jet, etc. to be used in Mrs. Fauntleroy's 2nd grade classroom. Donation has a total value of \$283.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of paper mate felt tip pens, post-it flags, elmer's disappearing glue, etc. to be used in Mrs. Cerda's kindergarten class. Donation has an estimated value of \$411.00.

**Dorothy Hall Elementary School-** Donation from Coca-Cola give - King Solutions, inc in the form of a check to be used at the principal's discretion. Donation has a total value of \$98.35.

**Dorothy Hall Elementary School-** Donation from PTO, in the form of a check to be used to purchase radios for staff communication. Donation has a total value of \$4,756.40.

**G.W. Carver Elementary School-** Donation from Karina Medina and Adrian Chavez in the form of books to be used in Ms. Hermosillo's kindergarten classroom. Donation has an estimated value of \$10.00.

**G.W. Carver Elementary School-** Donation from Vianney Avedano, in the form of 8 \$25.00 Starbucks gift cards to be used at the principal's discretion. Donation has a total value of \$200.00.

**G.W. Carver Elementary School District One- Donation** from El Charro Cafe, in the form of 2 \$25.00 gift certificates to be at the principal's discretion. Donation has a total value of \$50.00.

**G.W. Carver Elementary School District One-** Donation from Adopt a classroom, in the form of online purchases to be at the principal's discretion. Donation has a total value of \$5,000.00.

**G.W. Carver Elementary School District One-** Donation from Donors Choose, in the form of 52 books, colored paper, 36 pack expo dry erase markers to be used in Ms. Ryan's 5th grade class. Donation has a total value of \$610.00.

**Mary A. Otondo Elementary School District One-** Donation from APS, in the form of Backpacks to be used at the principal's discretion. Donation has a total value of \$150.00

**Palmcroft Elementary School-** Donation from Donors Choose, in the form of a Dymo label maker, utility rolling cart and happy birthday pencils to be used in Mrs. Ferrell's classroom. Donation has a total value of \$225.99.

**Palmcroft Elementary School-** Donation from Donors Choose, in the form of activity wall panels, hexagon lights, Mr. Potato head, sensory chew necklaces, etc. to be used in Mrs. Ferrell's classroom. Donation has a total value of \$466.27.

**Palmcroft Elementary School-** Donation from Donors Choose, in the form of HP high yield ink to be used in Mrs. Hartley's 2nd grade classroom with a total value of \$262.71.

**Palmcroft Elementary School-** Donation from Trinity United Methodist Church, in the form of school and nurse supply items such as wipes, magnet clips, emergency undergarments, fun bookmarks, socks, etc. to be used by the health office. Donation has a total estimated value of \$800.00.

**Palmcroft Elementary School-** Donation from Donors Choose, in the form of a portable speaker to be used in Mrs. Navarro's classroom. Donation has a total value of \$519.41.

**Palmcroft Elementary School-** Donation from Donors Choose, in the form of 24 binders to be used in Mrs. Haile's kindergarten class. Donation has a total value of \$171.53.

**Palmcroft Elementary School-** Donation from Donors Choose, in the form of 31 books to be used in Mrs. Reese's 1st grade classroom. Donation has a total value of \$479.32.

**Palmcroft Elementary School-** Donation from Kim Griffin, in the form of books to be distributed schoolwide for classroom library use. Donation has an estimated value of \$200.00.

**Pecan Grove Elementary School District One-** Donation from Donors choose, in the form of a Microwave to be used in the health office. Donation has a total value of \$165.00.

**Pecan Grove Elementary School District One-** Donation from Donors choose, in the form of miscellaneous art supplies to be used in Ms. Angelina's preschool classroom. Donation has a total value of \$197.00.

**Pecan Grove Elementary School District One-** Donation from Donors choose, in the form of a thermometer and tissues to be used in Ms. Craig's preschool class. Donation has a total value of \$173.00.

**Pecan Grove Elementary School District One-** Donation from Donors choose, in the form of Whiteboards and markers to be used in Ms. Bay's 5th grade classroom. Donation has a total value of \$196.00.

**R. Pete Woodard Jr. High School-** Donation from Donors Choose, in the form of colored pencils, crayons, markers, foam brushes and paint to be used in Ms. Ussery's science class. Donation has a total value of \$263.00.

**R. Pete Woodard Jr. High School-** Donation from Donors Choose, in the form of ceiling curtains, emergency whistles, ear scope, pupil gauge, barf bags to be used in The Health Office. Donation has a total value of \$268.13.

**Roosevelt Elementary School District One-** Donation from Donors choose, in the form of Sharpie permanent markers, crayola 24 pack, washable markers 36 pack, fine tip dry erase markers, etc. to be used in Mrs. Rosales' 3rd grade class. Donation has a total value of \$350.00.

**Sunrise Elementary School District One-** Donation from Donors choose, in the form of a Rainbow plush letter set and a drawstring bag lowercase plush to be used in Mrs. Obregon's kindergarten class. Donation has a total value of \$487.00.

**Yuma Elementary School District One-** Donation from Back 2 School America, in the form of 452 school supply kits to be distributed to low-income students attending Pecan Grove, Carver, OC Johnson and Roosevelt Elementary Schools. Donation has a total estimated value of \$22,600.00.

**Yuma Elementary School District One-** Donation from Fruth Group, in the form of 6, \$25 Amazon gift cards to be used as door prizes for the 23-24 Welcome Back Breakfast Event. Donation has a total value of \$150.00.

**Yuma Elementary School District One-** Donation from Aetna, in the form of 2 yoga mats with carrying cases to be used as door prizes for the 23-24 Welcome Back Breakfast Event. Donation has an estimated value of \$50.00.

**Yuma Elementary School District One-** Donation from Charlene Fernandez, in the form of 10, \$10 gift cards to various local businesses to be used as door prizes for the 23-24 Welcome Back Breakfast Event. Donation has a total value of \$100.00.

**Yuma Elementary School District One-** Donation from Advocate Pest Management, in the form of two mug gift sets to be used as door prizes for the 23-24 Welcome Back Breakfast Event. Donation has an estimated value of \$200.00.

**Yuma Elementary School District One-** Donation from Cathy Nelson in the form of a canvas teacher bag to be used as a door prize for the 23-24 Welcome Back Breakfast Event. Donation has a total value of \$20.00.

**Yuma Elementary School District One-** Donation from Round Table Pizza, in the form of nine, \$15 gift certificates to be used as door prizes for the 23-24 Welcome Back Breakfast Event. Donation has a total value of \$135.00.

**Yuma Elementary School District One-** Donation from Laurie Mondragon in the form of a \$25 Applebee's gift card to be used as a door prize for the 23-24 Welcome Back Breakfast Event.

**Yuma Elementary School District One-** Donation from Monica Scudder, Limitless Realty in the form of a gift basket to be used as a door prize for the 23-24 Welcome Back Breakfast Event. Donation has an estimated value of \$100.00.

**Yuma Elementary School District One-** Donation from Yuma Landing, in the form of a \$25 gift certificate to be used as a door prize for the 23-24 Welcome Back Breakfast Event.

**Yuma Elementary School District One-** Donation from Prison Hill Brewing Co., in the form of two, \$25 gift cards to be used as door prizes for the 23-24 Welcome Back Breakfast Event. Donation has a total value of \$50.00.

**Yuma Elementary School District One-** Donation from Sonja Shrauner in the form of a welcome sign to be used as a door prize for the 23-24 Welcome Back Breakfast Event. Donation has an estimated value of \$60.00.

**Yuma Elementary School District One-** Donation from 3:10 Kayak and paddleboard rentals in the form of a River run for two, certificate to be used as a door prize for the 23-24 Welcome Back Breakfast Event. Donation has a total value of \$80.00.

**Yuma Elementary School District One-** Donation from Long Realty, in the form of a Kneaders gift basket to be used as a door prize for the 23-24 Welcome Back Breakfast Event. Donation has an estimated value of \$60.00.

**Yuma Elementary School District One-** Donation from Wist, in the form of an office supply gift basket to be used as a door prize for the 23-24 Welcome Back Breakfast Event. Donation has an estimated value of \$60.00.

**Yuma Elementary School District One-** Donation from Yuma Heritage Area, in the form of a family day pass to be used as a door prize for the 23-24 Welcome Back Breakfast Event. Donation has a total value of \$50.00.

**Yuma Elementary School District One-** Donation from AEA Federal Credit Union, in the form of twenty-five, \$15 gift cards to Cold Stone Creamery to be given to students that received a perfect score on the AASA test for the 22-23 school year. Donation has a total value of \$375.00.

**THIS MONTH'S TOTAL = \$41,903.66 YEAR-TO-DATE TOTAL = \$51,318.98**

**Approval of School Activity Calendars/Newsletters -** School calendars and newsletters were submitted for the month of September 2023.

**CONSIDERATION TO APPROVE THE RENEWAL OF EXISTING DISTRICT PROCUREMENT CONTRACTS – D. PONDER**

**BACKGROUND:**

The multi-year contracts shown below were awarded by the Governing Board under term contracts that expire this month. These contracts require approval by the Governing Board in order to be extended for an additional one-year period.

All vendors under District contracts have provided satisfactory service during the term of their contract. These Contract extensions and procurement approvals are in the best interest of the District and will ensure compliance with the Arizona School District Procurement Rules.

**CHANGE IN PROCEDURE:**

The District has changed from a fiscal year renewal to a calendar year renewal. Contracts will now be renewed annually from when they were originally awarded by the board instead of in bulk at the beginning of the year. The change provides for better control of the contracts. NOTE: Not all contracts are renewed annually for 5 years.

Bid Number	Vendor	Contract Year
IFB-1-21-1-5 Vehicle, Bus and Equipment Parts and Related Supplies and Labor	Chassis Dynamics Off Road Buggy Supply RWC Group Transmission Plus	3

**RECOMMENDATION:**

It is recommended the Governing Board approve the renewal of the District procurement contracts listed in the background.

**CONSIDERATION TO APPROVE WRITTEN DETERMINATION AND RECOMMENDATION TO AWARD RFP-1-24-1-5 WRITING PROCESS PROFESSIONAL DEVELOPMENT – D. PONDER**

**BACKGROUND:**

The purpose of this Request for Proposal (RFP) was to solicit vendors to provide the Yuma Elementary School District No. 1 with WRITING PROCESS PROFESSIONAL DEVELOPMENT.

Four hundred seventy-three (473) prospective vendors were sent a Notice of Request for Proposal. Of the 473, forty-eight (48) downloaded the solicitation, twenty-eight (28) submitted a No Bid and five (5) submitted a proposal. The five vendors that submitted a proposal were determined to be both responsive and responsible.

<u>Heinemann</u> 145 Maplewood Ave., Ste. 300 Portsmouth, NH 03801	<u>MLH Training &amp; Consulting</u> 4026 E. Anderson Dr. Phoenix, AZ 85032
<u>Smekens Education Solutions, Inc.</u> 123 E. 1 <sup>st</sup> Street Warren, IN 46722	<u>TNT, Inc.</u> 500 Seventh Ave., 8 <sup>th</sup> Floor New York, NY 10018
<u>Voyager Sopris</u> 17855 Dallas Parkway, Ste. 400 Dallas, TX 75287	

The purpose of this Request for Proposal was to solicit vendors to provide Writing Process Professional Development to Yuma Elementary School District No. 1.

An evaluation committee evaluated and scored the firms based on the criteria set forth in the Request for Proposal. After scoring the written proposals, the committee determined it was not necessary to hold discussions. It was determined that an award to Smekens Education Solutions, Inc. was most advantageous to the district.

**Written Determination:**

The award of the contract under this bid will result in a multi-term contract to cover Writing Process Professional Development for the upcoming year with the option of four (4) annual renewals. In accordance with School District Procurement Rules R7-2-1093, before the use of a multi-term contract, the Governing Board must make a written determination that it is appropriate to do so.

It is recommended that the Governing Board make the following written determination that:

1. The estimated requirements cover the period of the contract and are reasonable and continuing. Writing Process Professional Development will be required on a continual basis so it is reasonable to have the option of four (4) annual renewals with this contract.
2. The use of the subsequent multi-term contract will serve the best interests of the school district by encouraging effective competition or otherwise promoting economies of scale in school district procurement. Using a multi-term contract for these services, provided for effective competition among offerors and promotes economies of scale by providing for a potentially longer relationship between the district and awarded vendor.
3. If monies are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled and the contractor may only be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the materials or services delivered under the contract or which are otherwise not recoverable. The cost of cancellation may be paid from any appropriations available for such purposes.

**Recommendation:**

Approval of award and the written determination for a multi-term contract for RFP-1-24-1-5 to **Smekens Education Solutions, Inc.** as noted in the background.

**District One Revised Gifted Program Scope and Sequence**

State statute requires each district to maintain an up-to-date Scope and Sequence for its gifted program and to have any revisions approved by its Governing Board. Because the District One Governing Board approved a revised gifted identification policy at its June 2023 meeting, the Curriculum and Instruction Department has revised our Gifted Scope and Sequence document to reflect that change and also to make other minor updates that reflect current practice. Once approved by the Board, the Scope and Sequence will be posted on the district website and also submitted to the Arizona Department of Education.

**It is the administration's recommendation that the Governing Board approve the revisions to the Yuma Elementary School District One Gifted Scope and Sequence document.**

**AVID Tutor Intergovernmental Agreement**

Each year the Yuma Union High School District and Yuma District One have collaboratively agreed to use a common process to screen, hire, and train part-time tutors for our AVID elective classes. This allows us to avoid competition for tutors and reduce costs. The high school district hires the tutors as employees with all the necessary background checks and IVP fingerprint cards. District One then hires the tutors as contract employees. Each district pays the tutors separately for the hours worked within that district. This year, Somerton Elementary School District is also implementing AVID at the middle school level and has requested to join the partnership through the IGA.

**It is the administrative recommendation that the Governing Board authorize the Superintendent to sign the Intergovernmental Agreement regarding AVID tutors as a partnership among Yuma Elementary School District One, Somerton Elementary School District, and Yuma Union High School District.**

**Consideration to Approve Out-of-State Travel****Out-of-State Travel Request:****AVID Training**

The last part of the required training for new AVID District Directors is for a district leadership team to accompany the new district director at a two-day strategic planning session focused on AVID rigor schoolwide. The following people will accompany Jennifer Adair, AVID District Director for Elementary Schools: Superintendent Jamie Sheldahl, Associate Superintendent Duane Sheppard, and Terry Lowe, AVID District Director for Middle Schools. Funding will be provided through Title II.

**AVID National Conference** is a fruitful venue for Governing Board members, administrators, and instructional coaches to update their knowledge of AVID practices and new resources. Because it is in San Diego this year, attending is less expensive than in other years when airfare must be included. The administration therefore requests approval to send the following 16 people to AVID National Conference in San Diego, California, from November 28 to November 30, 2023, funded by the DoDEA 2021 grant, Title II, and Rewards-Based Funding:

Rindy Ward	Director of Learning Services
Amanda Norton	DoDEA Grant Coordinator
Elaine Ferrier	Instructional Coach
Elena Bowling	Instructional Coach
Terry Lowe	AVID District Director
Jennifer Adair	AVID District Director
Faith Klostreich	Governing Board President
Keith Ware	Governing Board Member
Jamie Sheldahl	Superintendent
Suzie Alka	Associate Superintendent
Duane Sheppard	Associate Superintendent
Leticia Valencia	Principal
Leanne Lagunas	Principal
Danny Acosta	Principal
Allison Moore	Instructional Coach
Lynne Caza	Instructional Coach
Megan Randolph	Coordinator: ELD
Elizabeth White	Coordinator: ELD

Lisa Schlageck, Teacher, requests approval to attend the NSLA Summer Learning Summit 2023 in Washington, DC from October 8-12, 2023. 21<sup>st</sup> Century funds will cover all expenses for this conference.

Tracy Sullins, Teacher, requests approval to attend NSTA National Conference in Kansas City, MO. M&O funds will cover all expenses for this conference.

Lurinda Ward, Director of Learning Services, requests approval to attend Edupoint Synergy Connect 2023 in Orlando, FL November 1-3, 2023. M&O funds will cover all expenses for this conference.

Elizabeth Miranda, Migrant Coordinator/Homeless and Grace Latourette, Homeless Assistant request approval to attend the 2023 NAEHCY Annual Conference in New Orleans, LO November 11-14, 2023. ARP Homeless funds will cover all expenses for this conference.

**It is recommended that the Governing Board approve all travels listed above.**

**CONSIDERATION TO APPROVE CONTRACTS BETWEEN AMN HEALTHCARE AND YUMA SCHOOL DISTRICT ONE – D. PONDER**

Yuma Elementary District One contracts with outside staffing agencies to hire staff for hard-to-find therapist/therapist assistant positions. These companies are able to recruit around the country to find qualified staff. These occupational therapists’ assistants will provide therapies listed on student’s IEP’s. Providing students with disabilities the therapies they need to be successful at school.

**RECOMMENDATION:**

It is recommended the Governing Board approve the Contracts between AMN Healthcare and Yuma School District One.

**Consideration to approve annual listing of district qualified evaluators for the 23-24 school year – L. Muñoz**

Annually, the Governing Board has the opportunity to approve the listing of qualified evaluators for Yuma Elementary School District One. All qualified evaluators included in this listing have gone through training with both Human Resources and the Learning Services department and are equipped to evaluate certified employees within the district.



### **Qualified Evaluators**

Suzzette Whelchel – Principal  
Donna Franklin - Principal  
Jennifer Stanley – Assistant Principal  
Kevin Gettings – Principal  
Alexandria Johnson – Assistant Principal  
Jazmine Campos – Teacher on Special Assignment  
Ashley Fox – Principal  
Tiffany Wolter – Assistant Principal  
Richard Gerber – Principal  
Audrey Corners – Assistant Principal  
Leeanne Lagunas – Principal  
Elizabeth Angulo – Principal  
Leticia Valencia – Principal  
Frank Nunez – Principal  
Crystal Teem – Assistant Principal  
Jennette Arviso – Principal  
Daniel Acosta – Principal  
Nicole Alonzo – Assistant Principal  
Jacque Acedo – Principal  
Angela Logan – Principal  
Nicole Wilhelmy – Principal  
Matthew Buckley – Principal  
Ana Ortega – Principal  
Jose Cazares – Principal  
Luz Rubio – Assistant Principal  
Lurinda Ward Young – Director  
Elizabeth Miranda – Coordinator  
Rob Monson – Director  
Erica Jimenez - Director  
Matthew Kaste – Director  
Tom Neuman – Principal Substitute  
Suzanne Alka – Associate Superintendent  
Duane Sheppard – Associate Superintendent

### **Action Items:**

**Approval of Data Exchange Agreement with Arizona Business and Education Coalition (ABEC) for the purpose of evaluating the ABEC Middle School CTE Program – J. Sheldahl**

**Background:** Since 2020, Yuma Elementary School District #1 middle schools have benefited from a partnership with Arizona Business and Education Coalition (ABEC). ABEC has provided resources and professional development to our middle schools to expand and improve Career and Technical Education opportunities for our middle school students.

The objective of the ABEC program is to enable students to matriculate into and successfully exit the education system prepared for the jobs of the future with the skills, training, and education necessary to meet economic and workforce demands.

ABEC desires to conduct a Data Analysis Project to determine the efficacy of the programs in terms of several student success indicators. ABEC will receive aggregate student data comparing students who participate in the CTE courses with the overall student body. This Data Analysis Project will inform whether the Yuma ABEC Project is on track and supports this objective. ABEC will fund the Data Analysis Project.

**It is recommended that the Governing Board approve the Data Exchange Agreement with Arizona Business and Education Coalition (ABEC).** Mrs. Klostreich asked for a motion for approval. It was moved by Keith Ware and seconded by Theresa Fox. There was discussion on what the indicators are to determine the efficacy of the program. The motion passed unanimously, carried 5-0 with votes as follows; Faith Klostreich, aye, Theresa Fox, aye, Anthony Gier, aye, Adele Hennig, aye, and Keith Ware, aye.

**National School Lunch Week Official Proclamation** - Mrs. Thrower presented information on National School Lunch Week. She stated there were various activities going on during lunch service to promote the YSD One Child Nutrition Program.

WHEREAS the National School Lunch Program has served our nation admirably for 77 years through advanced practices and nutrition education; and

WHEREAS the National School Lunch program is dedicated to the health and academic achievement of our nation's children, and

WHEREAS recent research shows students are receiving their healthiest meals at school; and there is evidence of the continued need for nutrition education and awareness of the value of school nutrition programs.

NOW THEREFORE, we the Board of Education of Yuma School District One do hereby proclaim the week of October 9-13, 2023, as NATIONAL SCHOOL LUNCH WEEK and we encourage all residents to become aware of the benefits of the National School Lunch Program and support good nutrition habits for their children, in the hope of achieving a more healthful citizenry for today and the future.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the Board of Education of Yuma School District One to be affixed.

Done at the Board Meeting this 12th day of September in the year, Two Thousand and Twenty-Three.

ATTEST: \_\_\_\_\_ [STATE SEAL]  
President, Board of Education  
Yuma School District One  
Yuma, Arizona

**It is therefore recommended that the Governing Board approve the National School Lunch Week Official Proclamation for Yuma School District #1 for 2023-2024 school year.** Mrs. Klostreich moved to approve the National School Lunch Week Official Proclamation for Yuma School District #1 for 2023-2024 school year and it was seconded by Adele Hennig. There was no discussion. The motion passed unanimously, carried 5-0 with votes as follows; Faith Klostreich, aye, Theresa Fox, aye, Anthony Gier, aye, Adele Hennig, aye, and Keith Ware, aye.

**Consideration to Approve Hearing Officers – S. Alka**

This agenda item is requesting the approval of Rusty Tyndall and Neil Johnson as the District's discipline hearing officers for the 2023-2024 school year. Mr. Rusty Tyndall and Mr. Neil Johnson have served in this capacity since 2018. We believe that each of these individuals will demonstrate support for District policy and exhibit professionalism throughout every disciplinary proceeding.

**It is therefore recommended that the Governing Board approve Mr. Rusty Tyndall and Mr. Neil Johnson as District Hearing Officers for the 2023-2024 school year.** Mrs. Klostreich moved to approve Mr. Rusty Tyndall and Mr. Neil Johnson as District Hearing Officers for the 2023-2024 school year and it was seconded by Keith Ware. The motion passed unanimously, carried 5-0 with votes as follows; Faith Klostreich, aye, Theresa Fox, aye, Anthony Gier, aye, Adele Hennig, aye, and Keith Ware, aye.

**Future Agenda Items:** None at this time.

**Adjournment:** Meeting adjourned at 6:16 p.m.

Respectfully submitted,

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Monica Navarro, Secretary to the Board

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Faith Klostreich, President

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Keith Ware, Clerk

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Theresa Fox, Member

\_\_\_\_\_  
Anthony Gier, Member

\_\_\_\_\_  
Adele Hennig, Member