

**Yuma Elementary School District Number One
Governing Board
Regular Meeting**

The Governing Board for Yuma Elementary School District Number One held a Regular Meeting on **August 8, 2023** at 5:30 p.m. in the District Administration Office, 450 West Sixth Street, Yuma, Arizona.

Members present: Mrs. Faith Klostreich, President; Mr. Keith Ware, Clerk; Mrs. Adele Hennig, Member; Mr. Anthony Gier, Member, and Mrs. Theresa Fox, Member

Others present: Mr. James Sheldahl, Superintendent, and other Members of the Administrative Staff of Yuma Elementary School District Number One.

Call to Order: The meeting was called to order at 5:30 pm, followed by the Pledge of Allegiance and a Moment of Silence.

Adoption of Agenda:

A motion to approve the agenda was made by Keith Ware, seconded by Theresa Fox. There was no discussion, the motion carried with a vote of 5-0 with votes being as follows; Faith Klostreich, aye, Keith Ware, aye, Adele Hennig, aye, Theresa Fox, aye and Anthony Gier, aye. The motion passed unanimously.

Board Report: Mr. Gier reported that he attended the STEM Camp at Ron Watson during the summer and it was fantastic; saw students engage with science activities and it was a wonderful experience. Mrs. Klostreich reported that she had the opportunity to visit six east campuses on the first day of school; she saw parents dropping off their students and kids getting off the buses. She thanked the parents and all administrators for their efforts on a smooth first day of school.

Superintendent's Report:

Celebrating Excellence – Each year in the spring semester, Arizona public school students in 3rd through 8th grade complete the Arizona state standardized test. In 2022 Arizona adopted a new test, Arizona Academic Standards Assessment (AASA). These grade-level tests are one way that students demonstrate mastery in reading, writing, and mathematics.

This evening Yuma School District One congratulates 24 students for achieving perfect scores on the 2023 AASA state standardized test for mathematics and English language arts. Representing twelve different schools, their achievement demonstrates the academic excellence and exceptional education that students receive at District One schools.

Donation Recognition – Mr. Sheldahl, Superintendent, recognized and highlighted several donations for the month of July 2023 and thanked our Yuma Community as a whole for its generous support to District One. The total for the month was \$9,415.32 and year-to-date is \$9,415.32. Donations for the month are listed in the consent agenda item 5.6 for approval. No action was required for this item.

Excellence in Financial Practices – For several decades, Yuma Elementary School District No1 has been the recipient of the prestigious ASBO International Certificate of Excellence in Financial Reporting. The dedication, expertise, and contributions of our Finance Department have set them apart. This award stands as a testament to their commitment and serves as a reminder of how seriously we take our responsibility to be great stewards of public money. Our team and District leadership allows us to reach such heights of excellence.

Information Items

District Financial Trends – Mr. Ponder stated this year will be a strong year, financially for us in the decisions that we have made and the positions we've put ourselves in. Definitely another strong good year for YSD1.

Overview of Superintendent Horne's Visit with Ten Principals – The Board requested a report on the published article about State Superintendent of Public Instruction Tom Horne's visit with 10 Arizona school principals. Superintendent Horne identified three practices the schools had in common.

Mr. Sheldahl summarized the article and briefly shared District #1 practices that align with the identified practices. He stated the 3 common practices highlighted by Superintendent Horne were 1.) Focus on Student Discipline, 2.) Use Data to Track Student Progress, and 3.) Align Instruction to State Standards. At the end of Mr. Sheldahl's presentation, he cordially invited Superintendent Horne to visit our school sites so he can see the incredible things happening at each of our schools. Mr. Gier thanked Mr. Sheldahl for a solid presentation. There was no additional discussion.

Recap of Summer Programs: District One offered some great summer programs for District One kids. A representative from those programs shared some of the highlights. Here are the programs that are invited to share:

- 21st Century: 12 District One schools have 21st Century programs. Each of those schools offer a summer school and enrichment program.
- District Summer School: The 6 schools that do not have 21st Century programs offered a summer school and enrichment program experience.
- Band Camp: Students from across the district practiced and performed at Woodard Junior High. Band Camp offered all the levels of experience.
- Migrant: AWC planned, implemented, and hosted our migrant students during the summer. A parent night and a culminating Friday event was held.
- STEMKAMP: Our military connected students had the opportunity to attend SUMMERKAMP at Ron Watson. A field trip to MCAS and a Friday family event was held.
- Project Invention: Otondo Elementary hosted Project Invention which is a week-long STEM camp.

Public Comment – *The Governing Board welcomes statements from residents and appreciates constructive suggestions and comments that help meet the educational needs of the District. The completed form should be submitted by 5:30 pm the day of the meeting which is traditionally the second Tuesday of the Month. There were no forms submitted.*

Consent Agenda - *Approval of these items are of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will be discussed and voted on separately.*

A motion to approve the consent agenda as presented with the exception of 5.9 was made by Adele Hennig and seconded by Theresa Fox, there was no discussion, the motion passed unanimously.

A motion to approve the consent agenda 5.9 was made by Theresa Fox and seconded by Keith Ware. Mr. Gier requested clarification regarding the motion. There was no additional discussion, the motion passed unanimously.

Approval of Minutes: Consideration to approve the minutes for the Special Board Meeting held on June 27,2023 and for Yuma Elementary School District Number One.

Approval of Payroll Vouchers: Submitted for signatures are copies of twenty (21) Payroll Vouchers totaling \$11,980,104.01 from June 1, 2023 through July 27, 2023.

Approval of Expense Vouchers: Submitted for signature are six (6) 2022/2023 Encumbered Expense Vouchers (ENC) totaling \$3,353,104.51 from June 6, 2023 through July 31, 2023 and seven (7) 2022/2023 Encumbered Expense Vouchers totaling \$3,737,395.07 from June 1, 2023 through June 29, 2023, also submitted for signature are seven (7) 2023/2024 Encumbered Expense Vouchers totaling \$2,726,344.43 from July 6, 2023 through July 31, 2023.

Approval of Human Resource Items

Approval/Ratification of Salary Adjustments/Coaching Contracts:

The following are requests for additional duties/working days to be approved by the Governing board.

INDIVIDUAL REQUESTS

| Name | Position | Location | Rate | Fund | Dates | Additional Duties |
|------------------------------|--------------------------|-------------------|-------------------|----------|-------------------|--|
| Compton, Kala | SEM | Learning Services | \$30 Hourly | | 7/18/23 | Review the IAP, set up pre-service training for SPED & EL. |
| Quintero, Denise | Paraprofessional-Library | Gila Vista | \$15.25 Hourly | Site M&O | 7/18/23 – 7/21/23 | Chrome Book Preparation |
| Goodwin, Nancy | Paraprofessional | Rolle | \$14.00 Hourly | Site M&O | 7/25/23 – 7/27/23 | Kinder Jumpstart |
| Lopez-Gutierrez, Veronika G. | Language Tester | Ron Watson | \$15.16 Hourly | Site M&O | 7/26/23 – 7/28/23 | Front office coverage while staff is training. |
| Wiles, Deborah | Teacher | Castle Dome | \$30 Hourly | ATSI | 7/18/23 – 7/21/23 | Additional IAP planning |

| | | | | | | |
|-----------------|--------------|------------|-------------------|----------|-------------------|--|
| Luna, Brandie | Teacher | Palmcroft | \$30 Hourly | ATSI | 7/26/23 – 6/20/24 | EL-SWD Planning. |
| Griffin, Nicole | Home Liaison | Palmcroft | \$14.00 | Site M&O | 7/26/23 | Front office coverage while staff is training. |
| Speitel, Donna | Bus Driver | Ron Watson | \$18.25 Hourly | Site M&O | 7/24/23 – 8/4/23 | Continuing painting the classrooms |

GROUP REQUESTS

CPR Training

Nurses, health assistants, and paraprofessionals that will be doing CPR training due to their card expiring through the 2022-2023 school year. Training will continue through the 2023 – 2024 school year. Will be paid their regular hourly rate. Paid out of Medicaid Fund.

Additional Assignments

Please see attached staff list with additional duties.

- Fourth Avenue 23-24 Teachers will be selected to work on the EL-SWD for a total of 46 hours. The teachers will be paid at \$30 rate using ATSI funds.
- The Woodard 23-24 Maintenance Staff will complete special projects that are unable to be completed during their regular school days/hours. They will be paid their current hourly rate using M&O Site Funds.

Approval/Ratification of Hiring for Certified, Classified Personnel: (21) Certified Staff, (23) Support Staff, (26) Transfers. Listing can be viewed in the Human Resource Department.

Approval/Ratification of Resignations for Certified, Classified and Substitute Personnel: (1) Certified Staff, (26) Support Staff. Listing can be viewed in the Human Resource Department.

Approval/Ratification of Release of Contract:

It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approves to collect liquidated damages.

Lay, Amanda, School Nurse at Otondo Elementary School, request for release of contract for 2023-2024 school year effective July 27, 2023.

Ramirez, Marina, School Counselor at Palmcroft Elementary School, request for release of contract for 2023-2024 school year effective July 12, 2023.

Lee, Erlinda P. School Nurse at Otondo Elementary School, request for release of contract for 2023-2024 school year effective June 27, 2023.

It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approves not to collect liquidated damages.

Roberts, Jenesha, Teacher at Sunrise Elementary School, request for release of contract for 2023-2024 school year effective July 13, 2023.

Approval of Student Activities and Tax Credit: Student activity and tax credit statements were submitted for the month of July 2023.

Approval of Donations:

Alice Byrne Elementary School- Donation from Donors Choose, in the form of easel pads, colored pencils, bulk scissors, magnet building tiles and other classroom supplies. Donation will be used by the 4th grade classrooms with a total value of \$750.00.

Dorothy Hall Elementary School- Donation from Donors Choose, in the form of file hanging folders, sheet protectors and binders to be used in Mrs. Moore's 1st grade classroom. Donation has an estimated value of \$431.00.

Dorothy Hall Elementary School- Donation from Donors Choose, in the form of cornstarch, food coloring, disposable gloves, etc. to be used in Mr. Bailey's 5th grade classroom. Donation has an estimated value of \$282.00.

Dorothy Hall Elementary School- Donation from Donors Choose, in the form of scientific posters, a barometer, a solar hot air balloon, a wind vane, etc. to be used in Mr. Bailey's 5th grade classroom. Donation has an estimated value of \$410.00.

Dorothy Hall Elementary School- Donation from Donors Choose, in the form of a storage ottoman bench to be used in Mrs. Diaz's Kinder classroom. Donation has an estimated value of \$267.00.

Palmcroft Elementary School- Donation from Donors Choose, in the form of 3 ring binders, mini erasers and plastic dividers. Donation items will be used in Mrs. Ferrell's classroom with a total value of \$270.00.

Palmcroft Elementary School- Donation from Donors Choose, in the form of 17-inch chair storage pockets. Donation items will be used in Mrs. Hartley's 2nd grade classroom with a total value of \$486.05.

Palmcroft Elementary School- Donation from Donors Choose, in the form of sheet protectors, binders, dry erase markers, etc. Donation items will be used in Mrs. Isely's ESS classroom with a total value of \$618.02.

Palmcroft Elementary School- Donation from Donors Choose, in the form of pencil cases, watercolor sets, bulk pencils, bulk chalk, etc. Donation items will be used in Mrs. Isely's ESS classroom with a total value of \$382.85.

Palmcroft Elementary School- Donation from Donors Choose, in the form of a light table sensory tray, translucent pattern blocks and a 14-piece geometry helper. Donation will be used in Mrs. Isely's ESS classroom with a total value of \$209.49.

Palmcroft Elementary School- Donation from Donors Choose, in the form of a light table manipulative center. Donation will be used in Mrs. Isely's ESS classroom with a total value of \$282.19.

Roosevelt Elementary School- Donation from Roosevelt PTO, in the form \$1,000.25 to be used for STUCO and \$3,211.47 to be used at Principal's discretion. Donation has a total value of \$4,211.56.

Yuma Elementary School District One- Donation from Red Lobster, in the form of four, \$10 gift certificates to be used as door prizes at the annual secretaries meeting. Donation has a total value of \$40.00.

Yuma Elementary School District One- Donation from Famous Daves', in the form of a \$35 gift certificate to be used as a door prize at the annual secretaries meeting.

Yuma Elementary School District One- Donation from Prison Hill Brewing Co., in the form of four, \$25 gift cards to be used as door prizes at the annual secretaries meeting. Donation has a total value of \$100.00.

Yuma Elementary School District One- Donation from Yuma Bagel, in the form of two, \$10 gift cards to be used as door prizes at the annual secretaries meeting. Donation has a total value of \$20.00.

Yuma Elementary School District One- Donation from El Charro Restaurant, in the form of two, \$30 gift certificates to be used as door prizes at the annual secretaries meeting. Donation has a total value of \$60.00.

Yuma Elementary School District One- Donation from Amanda Coltman, in the form of 17 books to be added to the library circulation District wide. Donation has a total value of \$120.00.

Yuma Elementary School District One- Donation from Frank Young and Romer Beverage of Yuma, in the form of 300 bottles of water to be used on the Stemkamp MCAS field trip. Donation has a total value of \$440.00.

Approval of School Activity Calendars/Newsletters - School calendars and newsletters were submitted for the month of August 2023.

Consideration to Approve Out-of-State Travel

Denis Ponder, Chief Financial Officer requests approval to attend the NAFIS Fall Conference 2023 in Washington, DC from September 17 -19, 2023. M&O Funds will cover all costs for this conference.

It is recommended that the Governing Board approve Denis Ponder to attend the NAFIS Fall Conference 2023 in Washington, DC from September 17 -19, 2023.

Maria Cabral, 21st Century Coordinator; Ana Ortega, Principal; Julie Camacho, Teacher; Alma Solis, Teacher; Frank Nuñez, Principal; Crystal Teem, Assistant Principal; Valeria Andrade, Instructor; Patrick Miller, Facilitator; Donna Franklin, Principal; Jennifer Stanley, Assistant Principal request approval to attend the NSLA Summer Learning Summit 2023 in Washington, DC from October 8-12, 2023. 21st Century Funds will cover all costs for this conference.

It is recommended that the Governing Board approve Maria Cabral, Ana Ortega, Julie Camacho, Alma Solis, Frank Nuñez, Crystal Teem, Valeria Andrade, Patrick Miller, Donna Franklin, Jennifer Stanley to attend the NSLA Summer Learning Summit 2023 in Washington, DC from October 8-12, 2023.

Luciano Muñoz, Director of Human Resources requests approval to attend the AASPA Conference in Anaheim, CA from October 2-6, 2023. M&O Funds will cover all costs for this conference.

It is recommended that the Governing Board approve Luciano Muñoz to attend the AASPA Conference in Anaheim, CA from October 2-6, 2023.

Ramona Robinson, District Registrar requests approval to attend the SYNERGY Connect Conference 2023 in Orlando, FL from November 2-3, 2023. M&O Funds will cover all costs for this conference.

It is recommended that the Governing Board approve Ramona Robinson, District Registrar to attend the SYNERGY Connect Conference 2023 in Orlando, FL from November 2-3, 2023.

Action Items:

Appoint Board President Mrs. Faith Klostreich to represent Yuma Elementary School District #1 as the District Delegate to the Arizona School Boards Association Delegate Assembly on September 9, 2023 – J. Sheldahl

The Delegate Assembly determines the positions of the Arizona School Boards Association. The Delegate Assembly, which consists of representatives of school districts throughout Arizona, meets annually in conjunction with the ASBA Law Conference.

It is recommended the Governing Board approve the appointment of Mrs. Faith Klostreich to represent Yuma Elementary School District #1 at the Arizona School Boards Association Delegate Assembly on September 9, 2023.

Hearing the recommendation, a motion to approve the Appointment of Mrs. Faith Klostreich to represent Yuma Elementary School District #1 at the Arizona School Boards Association Delegate Assembly was made Anthony Gier and seconded by Adele Hennig. There was no discussion. The motion carried 5-0 with votes as follows; Faith Klostreich, aye, Keith Ware, aye Anthony Gier, aye, Theresa Fox, aye, Adele Hennig, aye.

Appointment of Yuma Elementary School District #1 Representative to the Board of Directors of the Education Foundation of Yuma County – J. Sheldahl

According to section 401B of the bylaws of the Education Foundation of Yuma County, Yuma Elementary School District #1 is among the educational entities that holds an appointed seat on its Board of Directors. The governing body of each of these educational entities shall confirm its representative annually.

It is recommended the Governing Board approve the appointment of James Sheldahl as the official representative of Yuma Elementary School District #1 on the Education Foundation of Yuma County Board of Directors. Hearing the recommendation, a motion to approve the appointment of James Sheldahl the official representative of Yuma Elementary School District #1 on the Education Foundation of Yuma County Board of Directors was made by Faith Klostreich and seconded by Keith Ware. There was no discussion. The motion carried 5-0 with votes as follows; Faith Klostreich, aye, Keith Ware, aye Anthony Gier, aye, Theresa Fox, aye, Adele Hennig, aye.

Future Agenda Items: Mr. Sheldahl wanted to remind the board members to confirm their attendance to the Study Session that will be held on August 29, 2023. No other request at this time.

Adjournment: Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Monica Navarro, Secretary to the Board

Faith Klostreich President

Keith Ware, Clerk

Theresa Fox, Member

Anthony Gier, Member

Adele Hennig, Member