

**Yuma Elementary School District No. One
Governing Board
Regular Meeting**

The Governing Board for Yuma Elementary School District No. One held a regular meeting on January 13, 2009, at the District Administration Office, 450 6th Street, Yuma, Arizona.

Members present: Mr. Greg Wilkinson, President; Mrs. Maureen Irr, Clerk; Mr. Joseph Melchionne, Member; Mr. Gary Wright, Member

Others present: Darwin Stiffler, Superintendent; members of the administrative, certified and classified staff of Yuma Elementary School District No. One; and other interested citizens

The meeting was called to order at 5:30 p.m. Mr. Wilkinson welcomed the newest Board Member, Mr. Joe Melchionne.

Agenda item 4.1, Election of Officers, was moved. In accordance with A.R.S. 15-321.B the Governing Board must select a President. Mrs. Irr nominated Mr. Wilkinson for Board President and Mr. Wright seconded the nomination. The nomination passed unanimously.

The Governing Board may elect a Clerk from its membership. Mr. Melchionne nominated Mrs. Irr for Clerk and Mr. Wright seconded the nomination. The nomination passed unanimously.

Mr. Wilkinson stated that this year is going to be a challenge and that he is looking forward to the challenge. He believes that the staff and Governing Board can pull together in a positive way to work on the many challenges the District will face in light of the economy and state funding.

There was one public comment. Mr. Dennis Franklin, local businessman, spoke on the R.I.S.E. Program and the importance of students learning the skills that businesses need. He would like to see schools and businesses working together, providing a bridge between businesses, schools and the community.

The following items were on the Consent Agenda:

The following minutes were submitted for approval:

Regular Board Meeting held on December 9, 2008

Executive Session Meeting held on December 9, 2008

Payroll vouchers for the period December 1-31, 2008, totaling \$4,985,554.78, were submitted for ratification. Fifteen payroll vouchers were submitted for signature.

Expense vouchers for the period December 1-31, 2008, totaling \$2,205,285.34, were submitted for ratification. No expense vouchers were submitted for signature.

There were four out-of-state travel requests submitted for Board approval.

Terry Lowe, Yuma School District One Grant Writer and AVID Director, requests Board approval to attend the AVID Path Trainer of Trainers

**Call to Order
New Board Member
Introduction
Election of Officers**

Call to the Public

Consent Agenda

Minutes

**Approval of Payroll
Vouchers**

**Approval of Expense
Vouchers**

Out of State Travel

training on January 30 - 31, 2009, in Las Vegas, Nevada. She requests meals and lodging. Expenses will be paid from the APIP Grant.

Out of State Travel Con't.

Norma Basolet, Federal Programs Director, requests Board approval to attend the NAFEPA Conference on February 28 - March 5, 2009, in Washington, D.C. She requests registration, meals, lodging, and transportation. Expenses will be paid from Title One Funds.

Darwin Stiffler, Superintendent, requests Board approval to attend the National School Boards Association Conference on April 4 - 7, 2009, in San Diego, California. He requests registration, meals, lodging and transportation. Expenses will be paid from the Superintendent's Budget.

Karen Johnson, Director of Child Nutrition, Lisa Thrower, Nutrition Coordinator, Veronica Anaya, Maria Aguirre, Maria Bonilla, Dee Bagby, Maria Conde, Rosa Meza, Fidelia Ochoa, Alma Ortiz, Patricia Ortega, Luz Orta, Loli Preciado, Aide Perez, Guillermo Perez, Frances Reyes, Gayla Robbins, April Smith, Daena Walker, Tina Ybarra, Child Nutrition Staff, request Board approval to attend the Annual Conference for School Nutrition on June 27 -July 3, 2009, in Las Vegas, Nevada. They request registration, meals, lodging and transportation. Expenses will be paid from Child Nutrition Funds.

Two field trip requests were submitted for Board approval.

Field Trip Requests

Kevin Weatherbee and Crystal Ashburn, Otondo teachers, request Board approval for 2 teachers, 70 students and 5 chaperones to visit the Challenger Space Center on January 29, 2009, in Peoria, Arizona. Students will use the scientific method to plan, design, and make bottle rockets using everyday common materials.

Marilee Taylor, and Jim Etherton, Otondo teachers, request Board approval for 2 teachers, 70 students and 5 chaperones to visit the Challenger Space Center on January 30, 2009, in Peoria, Arizona. Students will use the scientific method to plan, design, and make bottle rockets using everyday common materials.

Salary Adjustments were submitted for Kenneth Ham, Daniel Acosta, Whitney Weinkein, Carrie Parker, Rory Treynor, Steve Robinson, Monica Huff, Mary Lackey, Rory Treynor, Derek Vander Meer, Dalila Galaz, Ronnie Arviso, Mary Lackey, Cory Mathews, Robert Butcher, Alejandra Corrales, Merrisa Dominguez, Kimberly Bingham, Lindsay Gribble, Thomas Ogilvie, Ana Hernandez, Anna Garibay, James Colby, Certified Professional Growth Stipends and Classified Exempt Professional Growth Stipends

The hiring of 6 classified, 1 certified substitute, and 7 classified substitutes were submitted:

CLASSIFIED

Fatima Barraza, Elsa Faulwetter, Bobbi Felix, Maria Galvan, DeAnna Gonzalez, Ashley Merritt

CERTIFIED SUBSTITUTES

Joseph Bevington

CLASSIFIED SUBSTITUTES

Jessica Colunga, Aaron Lechuga, Ninfa Mayer, Ryan O'Bryan, Tammy Porter, Paul Rairden, Edward Quesada

No non-renewals were submitted.

Non-renewals

The resignations of 4 classified staff were submitted.

Resignations

CLASSIFIED

Elizabeth Hernandez, Bryce Jardine, Kyle McClaskey, Dustin Sproule

One request for early release of contract was submitted.

Stephanie Triplett

Release Of Contract

One request to early retire was submitted.

Wanda Eischen

Early Retire

No leave of absence requests were submitted.

Leave of Absence

Seven solicitation requests were submitted.

Solicitations

Otondo School - Requesting Board permission for third grade classes to solicit for funds through a See's Candy Fundraiser. Funds raised will be used towards field trips.

Otondo School - Requesting Board permission for the Year Book Club to solicit for funds through Interstate Yearbook. Benefactors of funds raised will be the students of Otondo School.

Price School - Requesting Board permission to solicit for materials and funds throughout the community for the remainder of the 2008-2009 School Year. Benefactors of materials and funds will be the students and staff of Price School.

Ron Watson Middle School - Requesting Board permission for the Science Club to solicit for funds through a spaghetti dinner. Funds raised will be used towards the USS Midway fieldtrip.

Salary Adjustments

Woodard Jr. High School - Requesting Board permission for the Cheer Boosters to solicit for funds through a B.B.Q dinner. Funds raised will be used towards participation in the National Competition for Cheerleaders.

Woodard Jr. High School - Requesting Board permission for the Band Booster Club to solicit for funds through a bake sale. Funds raised will be used towards the advanced band field trip to San Diego, CA.

Hiring

Woodard Jr. High School - Requesting Board permission for Team 5 to solicit for funds through a Toys-For-Tots fundraiser. Funds raised will be used to purchase new toys for the children of the Toys-For-Tots Program.

Donations

Five donations were submitted.

Castle Dome Middle School - Donation of 20 Soccer Jerseys valued at \$176.88 from Annre Soto. Soccer jerseys will be used by the 7th grade soccer team.

Desert Mesa School - Donation of \$57.64 from the Coca-Cola Bottling Company to be used towards educational programs.

Ron Watson Middle School - Donation of \$500.00 from Vickie Daily to be used towards the Band Program.

Y.S.D. #1 District Office - Donation of \$32.23 from Pepsi-Cola of Yuma.

Y.S.D. #1 Warehouse - Donation of \$35.34 from Pepsi-Cola of Yuma.

School Activity Calendars

School activity calendars were submitted.

Activity Statement

The Student Activity Statement for the period ending December 31, 2008, was submitted.

Grants

There were no grants submitted for approval.

IFB: 1-09-4-1 Food Supplies and Related Non-Food

Yuma Elementary School District One issued an Invitation For Bid to procure perishable and non-perishable food items as well as non-food items to meet the food service needs of the Child Nutrition Department. The food service bid will be valid from January 13, 2009 through June 30, 2009. It is also written as a non-exclusive contract meaning that if an awarded vendor is not able to meet the needs of the District, the District can procure from the next lowest vendor. In addition, procuring from these vendors is contingent on taste preference by our students in the sense that if an awarded product does not meet the taste preference of the students, the District Food Service Department will modify its product line to meet student taste preference. Ninety (90) prospective vendors were sent an Invitation for Bid. Of the 90, fourteen (14) downloaded the bid, six (6) submitted a No Bid, sixty-eight (68) were non-responsive and sixteen (16) vendors submitted a bid. It was recommended the Governing Board award IFB: 1-09-4-1 Food Supplies and Related Non-Food Items to the following nine vendors (awarded by line item):

Desert Best, Farmer Bros. Co., Reliable Refrigeration Services, Inc., Rico Products Co., Shamrock Foods Co., Sysco Food Service Co., Unipak Corp., U.S. Foodservice, Wallace Packaging

Approve Consent Agenda

A motion to approve the Consent Agenda was made by Mr. Melchionne and seconded by Mr. Wright. The motion passed unanimously.

Set Time and Place of Regular Board Meetings

The regular Board meeting time has been 5:30 p.m. and the location at the District Administration Office. A motion was made by Mrs. Irr that the regular meeting time remains 5:30 p.m. and the designated meeting location is the District Administration Office Board Room. Mr. Melchionne seconded the motion. The motion passed unanimously.

Art Recognition

Paula Christiansen, Art Teacher at Otondo School, and Meaghan Sweeney, Art Teacher at Alice Byrne School, were recognized by the Governing Board for coordinating the display of student art work created by students from Otondo and Alice Byrne Schools. The artwork will be displayed in the Board Room during the month of January.

Board Report

Mrs. Irr reported that she had an opportunity to read at Sunrise Elementary School in Mrs. Lloyd's class. The class was great and had many good questions and she enjoyed the thank you letters she received from the students. She really appreciated the students and the teacher.

Mr. Melchionne reported that he attended the State Unification Commission's final meeting. He commended Mrs. Toni Badone and Mrs. Lynne Pancrazi for the great job they did in representing Yuma County Schools. The essence of their presentation was to let the commission know that Yuma County Schools appreciate the need for unification, but that they should honor the vote of the people and local communities control in decision making for Yuma County. He also thanked the District for allowing him to attend the ASBA Annual Conference in Phoenix, in December. Mr. Melchionne received a lot of good information at the conference.

Future Agenda Items

Under Future agenda items, Mr. Wright requested a discussion and report on how the District can work with the business community. Mr. Stiffler suggested that the report could be made in March after Gila Vista Junior High has had more time to develop the business/school partnership they are working on.

Board Travel to NSBA Conference in San Diego

Maureen Irr and Gary Wright requested Board approval to attend the National School Boards Association Conference on April 4 - 7, 2009, in San Diego, California. They requested registration, meals, lodging, and transportation. Expenses will be paid from M & O Funds. A motion to amend travel to the NSBA Conference to send just one person was made by Mr. Melchionne. The motion died. Mr. Melchionne stated the reason he felt one person should attend was because of the cost. Mr. Melchionne felt that if the Board was going to ask others to cut their budgets, that the Governing Board should set the example for the rest of the District. Mrs. Irr made a motion to withdraw her name from the request. Following a discussion, Mr. Wilkinson suggested that Mrs. Irr attend the NSBA Conference in San Diego and Mr. Wright attend the BOLTS Training in Flagstaff. Mrs. Irr withdrew her motion. A motion that Mrs. Irr attends the NSBA Conference in San Diego was made by Mr. Melchionne and seconded by Mr. Wright. The motion passed unanimously.

Board Travel to ASBA Conference

Gary Wright, Board Member, requested Board approval to attend the Arizona School Boards Association BOLTS Training on January 29, 2009, in Flagstaff, Arizona. He requested registration, meals, and transportation. Expenses will be paid from M & O Funds. A motion to approve travel to the ASBA BOLTS Training was made by Mrs. Irr and seconded by Mr. Melchionne. The motion passed unanimously.

Enrollment Report

Mr. Jones presented the enrollment of students as of the 80th day of school for 2008-2009 compared to 2007-2008. He noted that enrollment has decreased by 372, with declining enrollment spread across the District. The migrant count is down 48 students as compared to last year. Mr. Jones responded to questions from the Board.

Budget Reports

Mr. Jones presented Financial reports for Yuma School District One to more adequately inform the Governing Board of District and Consortium budgets. He used a PowerPoint presentation to show the M & O budget and expenditures. Expenditures are within year-to-date budget parameters. Our original budget was 50 million dollars; we've expended 22 million dollars and have encumbered 25,816,000 million with 1.72 million dollars remaining for the remainder of the year. With fifty percent of the year past, Yuma School District One has expended

45.3% of the M & O Budget. The Technology Consortium is at 45.3%~~13.8~~ of their budget, Purchasing at 33.3% of their budget and Transportation at 50% of their budget. Mr. Jones responded to questions from the Board.

ASIP Report - Fourth Avenue Junior High

Mr. Rob Monson and Fourth Avenue Junior High Staff provided the following information to the Governing Board, per their request. It included:

- The Solution Team's Prioritized Recommendations from its March 2008 visit and the actions in response to each priority
- The 5 prioritized goals/expectations developed for, and included in, FAJH's school improvement plan
- Student achievement results to date
- Galileo results (submitted by Duane Sheppard)

Mr. Monson responded to questions from the Board. Mr. Wilkinson offered the Board's support for anything that would help Fourth Avenue Junior High accomplish their goals.

Student Achievement Report

Mr. Sheppard reported that the Galileo Benchmark Assessment would be given four times this school year. The results of the first two tests were included in his PowerPoint report. A high correlation exists between the Galileo Benchmark Assessment and the AIMS test. He provided the following grade level observations:

Grade 2: ALL schools met the Target DL in Reading. Four schools did not meet the Target DL in math. Additional investigation and support is needed.

Grade 3: ALL schools met the Target DL in Math and Reading.

Grade 4: ALL schools met the Target DL in Math and Reading.

Grade 5: ALL schools met the Target DL in Math and Reading.

Grade 6: ALL schools met the Target DL in Math. One school did not meet the Target DL in Reading.

Grade 7: All but one school met the Target DL in both Math and Reading.

Grade 8: All but one school met the Target DL in both Math and Reading.

Mr. Sheppard responded to questions from the Board.

RFP 1-09-3-5 to Partnership for Excellence

Mr. Weeks reported that an evaluation committee evaluated and scored the Strategic Planning firms based on the criteria set forth in the Request for Proposal. Four hundred eighty-eight (488) Prospective vendors were sent a notice of Request for Proposals. Of the 488, one hundred twenty-one (121) vendors downloaded the solicitation; one hundred nineteen (119) submitted a No Bid and five (5) submitted a response. All five vendors were determined to be both responsive and responsible. He stated that the cost is priced annually based on the recommended services of Partnership for Excellence. The District intends to review its strategic planning needs annually before entering into agreements for years two through five. The award of the contract under this RFP will result in a multi-term contract to cover Strategic Planning Services for the current year with the option of four (4) annual renewals. Mr. Weeks recommended the Governing Board award RFP 1-09-3-5 to Partnership for Excellence. A motion to award RFP 1-09-3-5 to Partnership for Excellence was made by Mr. Melchionne and seconded by Mrs. Irr. Mr. Weeks and Mr. Stiffler

Approve Statement of Assurances

responded to questions from the Board. The motion passed three to one.

Mr. Jones stated that A.R.S §15-952.A.3 specifies that local governing boards must submit evidence to the State Board of Education that the evaluation system originally approved by the Board continues to meet all requirements set forth in A.R.S §15-537. The Statement of Assurance form will be used as the basis for submitting an aggregated list of participating districts to the ADE Board at the regularly scheduled meeting in February 2009. Board approval will signify that participating districts may continue the 1.25% budget level initially approved by the state legislature. A motion to approve the Statement of Assurance was made by Mrs. Irr and seconded by Mr. Melchionne. The motion passed unanimously.

**Approve Payroll Tax
Withholding Bank
Account**

Mr. Jones reported that the Governing Board may establish a bank account in which to deposit federal income tax withheld and both the District and employee share of social security and Medicare taxes until the monies are electronically transferred to the United States Treasury's accounts. The account may be interest bearing, and at the end of each fiscal year, all interest earned should be remitted to the county treasurer for deposit in the Maintenance and Operation Fund of the District. Disbursements from the account, except the interest remittance, should be made only for the purpose of remitting tax payments to the United States Treasury. The District has been using a common remittance account with other Yuma County districts through the County School Superintendent's Office. This has resulted in discrepancies in reported deposits and remittances and makes it very difficult to reconcile with the Internal Revenue Service because their records combine all Yuma County school district transactions into one entity. A motion to approve the Wells Fargo Federal Payroll Tax Withholdings Bank Account was made by Mrs. Irr and seconded by Mr. Wright. The motion passed unanimously.

Adjournment

A motion to adjourn was made by Mr. Melchionne and seconded by Mrs. Irr. The motion passed unanimously.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Dawne M. Lee, Secretary to the Board

Greg Wilkinson, President

Maureen Irr, Clerk

Joseph Melchionne, Member

Catherine Nicewander, Member

Gary Wright, Member