

**Yuma Elementary School District Number One
Governing Board
Special Meeting**

The Governing Board for Yuma Elementary School District Number One held a Special Meeting on **July 12, 2022 at 5:30 p.m.** in the District Administration Office, 450 West Sixth Street, Yuma, Arizona.

Members present: Faith Klostreich, Clerk; Theresa Fox, Member; Keith Ware, Member; Adele Hennig, Member

Members absent: Barbara Foote, President

Others present: Mr. James Sheldahl, Superintendent; Other members of the District Administrative Staff

Call to Order: The Special meeting was called to order at 5:37 pm. Followed by the Pledge of Allegiance and a moment of silence.

Adoption of Agenda – Mrs. Klostreich asked for motion to adopt agenda. It was moved by Adele Hennig and Seconded by Theresa Fox. There were no comments or discussion. The motion passed unanimously.

Information Items:

7th and 8th Grade Language Arts Curriculum Adoption Process – D. Sheppard

It has been 20 years since Yuma District One has adopted an English Language Arts (ELA) program for middle school. Since then, quite a few changes have happened in Arizona, mainly the introduction to and many revisions of the Arizona State Standards for ELA. The twenty-year-old adoption has not addressed these changes for some time now. To meet the state standards, middle school ELA teachers have used different supplemental resources to teach students. This practice has increasingly resulted in significant variations in teaching materials from school to school.

A group of teachers, instructional coaches and administrators have been reviewing different curricula from major publishing companies. The group has vetted multiple options and seen presentations from their top two choices. They have identified their top choice.

Mr. Sheppard and Ms. Young shared an overview of the process and information about the curriculum that has been recommended for adoption. Mrs. Young stated that they'd like to have the curriculum materials available at the middle school open houses to give parents the opportunity to review the curriculum and ask questions. Mrs. Young also stated they would like to bring the recommendation to the board to adopt the curriculum on the August 9th board meeting.

Consent Agenda - *Approval of these items are of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will be discussed and voted on separately.*

Mrs. Faith Klostreich asked for motion to approve the consent agenda. It was moved by Mr. Keith Ware and seconded by Theresa Fox. There was no discussion. The motion passed unanimously.

Approval of Human Resource Items:

Approval/Ratification of Salary Adjustments/Coaching Contracts: The following are requests for additional duties/working days to be approved by the Governing board.

INDIVIDUAL REQUESTS

Name	Position	Location	Rate	Fund	Dates	Additional Duties
Meraz, Donna	Office Technician	District Office	\$14.79 Hourly	Indirect Costs Fund	07/01/2022-07/08/2022	Additional days to support student records.

GROUP REQUESTS

CPR Training

Names of nurses, health assistants, and paraprofessionals that will be doing CPR training due to their card expiring through the 2022-2023 school year. Will be paid their regular hourly rate. Paid out of Medicaid Fund.

Additional Assignments

Please see attached lists for names of staff with additional duties.

- Bus Monitors transferred to Bus Drivers during the summer to be paid new hourly rate of \$16.00 out of transportation fund effective 07/01/2022 (see attached list).
- Crystal Teem and Elizabeth White will receive a \$2500 stipend for training teachers on SEI to be paid out of Title III fund, effective 06/01/2022.
- Preschool ESS paraprofessionals will have a change in FTE by increasing hours from 27.5 hours per week to 32.5 hours per week effective 07/01/2022 to be paid out of account code: 001.200.1900.6150.XXX (see attached list).
- Updated list for Child Nutrition Summer Food Program to reflect new hourly rate for the 22-23 SY effective 07/01/2022 (see attached list).
- MIPS training and CPR/First Aid Training for all new hire paraprofessionals (TBD) to be paid out of 290.200.1900.6190.XXX effective 07/01/2022 to the end of the fiscal year (See attached list).
- Two coaches, Michael McGlasson and Vicente Guerrero, to be paid \$800 stipend effective 06/29/2022 for coaching football season at Fourth Ave Jr. High to be paid out of 001.620.1000.6119.121.

Approval/Ratification of hiring for certified, support staff and substitute personnel:

CERTIFIED

Name	Position	Location	Status
Alegria, Ashley	4 th Grade Teacher	Pecan Grove	Full-Time
Argaez, Sylvia	ESS Preschool Teacher	District Office	Full-Time
Martinez, Jennifer	3 rd Grade Teacher	Palmcroft	Full-Time
Mendoza, Magdalena	2 nd Grade Teacher	Sunrise	Full-Time
Munoz, Selene	5 th Grade Teacher	Otondo	Full-Time
Munoz, Virginia	7 th Grade Literature Teacher	Ron Watson	Full-Time
Nieto Freifeld, Danae	Music Teacher	Desert Mesa	Full-Time
Quintero, Karla	Special Education Preschool Teacher	Pecan Grove	Full-Time
Riley, Ryan	Autism Teacher	Fourth Ave	Full-Time
Rodriguez, Jose	7 th Grade Math Teacher	Castle Dome	Full-Time
Ruiz, Audrey	Physical Education Teacher	O.C. Johnson	Full-Time
Walden, Kayla	6 th Grade Personalized Learning/STEM Teacher	Castle Dome	Full-Time
Whitley, Kozue	8 th Grade Language Arts Teacher	Castle Dome	Full-Time

SUPPORT STAFF

Name	Position	Location	Status
Beas, Eva	Cafeteria Assistant	Castle Dome	Part-Time
Fernandez, Yesica	Paraprofessional	Otondo	Part-Time
Mejia, Fidencia	Paraprofessional	Carver	Part-Time
Olguin, Nicole	Paraprofessional	Dorothy Hall	Full-Time

TRANSFERS

Name	Previous Position	New Position	Location
Gutierrez, Enrique	Bus Monitor (Transportation)	Bus Driver	Transportation
Ramirez, John	Custodian (Otondo)	Custodian	Castle Dome

Approval/Ratification of Non-Renewal for Certified and Support Staff Personnel:

None at this time.

Approval/Ratification of Resignations for Certified, Support Staff and Substitute Personnel:**CERTIFIED STAFF**

Name	Position	Location	Leave Date
McCormick, Kristina	Teacher	Desert Mesa	05/25/2022

SUPPORT STAFF

Name	Position	Location	Leave Date
Averett, Tonya	Paraprofessional	Rolle	07/01/2022
Kearns, John T	Groundskeeper	Warehouse	07/15/2022
Larsen, Lynda	Paraprofessional	Rolle	07/05/2022

Approval/Ratification of Resignation Agreement and Release for Certified Personnel:

None at this time.

Approval/Ratification of Job Abandonment for Certified, Support Staff and Substitute Personnel:

None at this time.

Approval/Ratification of Release of Contract:

It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approved to collect liquidated damages.

Martinez, Maria E., 4th Grade teacher at Carver Elementary, request for release of contract for 2022-2023 school year effective July 1, 2022.

It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approved not to collect liquidated damages.

Calderon, Karina, Kindergarten teacher at Sunrise Elementary, request for release of contract for 2022-2023 school year effective July 18, 2022.

Travers, Philomena Ryan, 5th Grade teacher at Sunrise Elementary, request for release of contract for 2022-2023 school year effective July 6, 2022.

Approval/Ratification of Request to Retire: None at this time.

Leave of Absence: None at this time.

Job Updates: None at this time.

Approval/Ratification of Termination for Certified Staff, Support Staff and Substitute Personnel:
None at this time.

CONSIDERATION TO APPROVE THE RENEWAL OF EXISTING DISTRICT PROCUREMENT CONTRACTS – D. PONDER

BACKGROUND:

The multi-year contracts shown below were awarded by the Governing Board under term contracts that expire this month. These contracts require approval by the Governing Board in order to be extended for an additional one-year period.

All vendors under District contracts have provided satisfactory service during the term of their contract. These Contract extensions and procurement approvals are in the best interest of the District and will ensure compliance with the Arizona School District Procurement Rules.

CHANGE IN PROCEDURE:

The District has changed from a fiscal year renewal to a calendar year renewal. Contracts will now be renewed annually from when they were originally awarded by the board instead of in bulk at the beginning of the year. The change provides for better control of the contracts. NOTE: Not all contracts are renewed annually for 5 years.

Bid Number	Vendor	ContractYear
IFB-1-19-1-5 Audit Services	Heinfeld & Meech, P.C.	5

RECOMMENDATION:

It is recommended the Governing Board approve the renewal of the District procurement contracts listed in the background.

CONSIDERATION TO APPROVE SECURENET ASSOCIATES AS A SOLE SOURCE PROVIDER FOR FISCAL YEAR 2022/2023– DENIS PONDER

Background:

The procurement rules allow School Boards to designate sole source vendors/suppliers. This process will take place throughout the year as sole source vendors/suppliers are identified.

SecureNet Associates: ContentKeeper, purchased through SecureNet Associates, provides Yuma Elementary School District No. 1 with web filtering services for students and staff when they are both on district premises and off district premises. The work that district personnel have put into integrating ContentKeeper with and into district systems is extensive, has taken years of development and includes:

1. Integration of ContentKeeper physical equipment within the district's network to monitor all Internet activity.
2. Integration of ContentKeeper software with greater district systems including:
 1. JAMF
 2. Cisco Identity Service Engine
 3. Active Directory
 4. System Center Configuration Manager
 5. Google Admin Console
3. Configuration of ContentKeeper's web filtering services to meet district needs including:
 1. School-level, age-appropriate filtering lists

2. District-wide allow lists for the district's Internet based resources.
3. Associating Internet access to specific student and staff users.
4. Deployment of ContentKeeper software to thousands of student devices.

As per the above information, staff is recommending that the subscription and license renewal with SecureNet Associates for web filtering services be deemed a sole source provider for the 2022/2023 fiscal year. The cost of these services is estimated to be \$127,697.95 annually.

Recommendation:

It is recommended the Governing Board recognize and approve **SecureNet Associates** as a sole source provider for fiscal year 2022/2023.

Approval Competitive Grants

The SBI Corporation has awarded a \$10,000 Pegasus Grant to Castle Dome Middle School to purchase flexible seating furniture for the library. This furniture will enhance the school's new sixth-grade experience through seating arrangements that promote flexible small-group learning and student projects.

It is the administrative recommendation that the Governing Board accept the \$10,000 Pegasus grant from SBI to benefit Castle Dome Middle School.

Action Items:

Consideration to Approve 2022-2023 Proposed Budget – D. Ponder

Mr. Ponder presented a summary of the 2022-2023 Proposed Expenditure Budget.

By statute, Districts are required to prepare a Proposed Expenditure Budget, annually, no later than July 5th, and the Public Hearing Notice must be published at least 10 days prior to the Public Hearing regarding the District's Proposed Budget. Districts are also required to adopt an annual expenditure budget by July 15th of each year.

It is recommended that the Governing Board approve the FY 2022/2023 Proposed budget.

Recommended Motion: Following the presentation by Denis Ponder, CFO, Mrs. Faith Klostreich asked for a motion to approve the 2022-2023 Proposed Budget. There was no discussion. It was moved by Theresa Fox and seconded by Adele Hennig. The motion passed unanimously.

Adjournment: Special Meeting adjourned at 6:06 pm.

Respectfully submitted,

Monica Navarro, Secretary to the Board

Barbara Foote, President

Faith Klostreich, Clerk

Theresa Fox, Member

Keith Ware, Member

Adele Hennig, Member