

**Yuma Elementary School District Number One  
Governing Board  
Regular Meeting**

The Governing Board for Yuma Elementary School District Number One held a Regular Meeting on **October 11, 2022** at 5:30 p.m. in the District Administration Office, 450 West Sixth Street, Yuma, Arizona.

**Members present:** Mrs. Barbara Foote, President; Mrs. Faith Klostreich, Clerk; Mrs. Theresa Fox, Member, Mrs. Adele Hennig, Member, and Mr. Keith Ware, Member.

**Others present:** Mr. James Sheldahl, Superintendent, and other Members of the Administrative Staff of Yuma Elementary School District Number One.

**Call to Order:** The meeting was called to order at 5:30 pm, followed by the Pledge of Allegiance and a Moment of Silence.

**Adoption of Agenda:**

A motion to adopt the agenda was moved by Theresa Fox, seconded by Faith Klostreich. There was no discussion, the motion carried with a vote of 5-0 with votes being as follows; Barbara Foote, aye, Faith Klostreich, aye, Theresa Fox, aye, Adele Hennig, aye, and Keith Ware, aye. The motion passed unanimously.

**Board Report:** None

**Superintendent's Report:**

**High Five Recognition Program** – The High Five Program is our District's employee recognition program. Each month employees are able to nominate peers district-wide that exemplify the traits of a High Five employee. Each month five (5) stellar employees will be selected by the Celebrate and Honor committee based on the five (5) traits of a High Five employee. The five (5) traits are listed below. *Demonstrates Professionalism, Sees It, Owns It, Solves It, Does It, Displays a Positive Attitude, Demonstrates District Pride, Goes Above and Beyond.* For the month of September 2022, the District proudly recognizes the following individuals as the selected High Five Employees. 1) Ashley Fox, *Principal* – Otondo Elementary, 2) Erlinda Lee, *Registered Nurse* – Health Services, 3) Nubia Peralta, *Cafeteria Manager* – Rolle Elementary, 4) Jose Torres, *Routing Specialist* – Transportation, 5) Guadalupe Contreras, *Office Technician* – Pecan Grove. All employees were honored with a special recognition PowerPoint, and a \$25.00 gift card courtesy of Mr. G's/Chili Pepper Restaurant, T-shirt and pin.

**Donations Recognition** – Mr. Sheldahl, Superintendent, recognized and highlighted several donations for the month of September 2022 and thanked our Yuma Community as a whole for its generous support to District One. The total for the month was \$59,922.38 and year-to-date is \$126,523.22. Donations for the month are listed in the consent agenda item 5.6 for approval. No action was required for this item.

**Art Recognition** - The Artwork displayed in the boardroom for the month of October is a collection of art work submitted by students from Rolle and Pecan Grove Elementary Schools from Mrs. William's classroom. K-1 & 2nd-3rd focused on Unity Amongst Our Differences. K-1 created a class puzzle with the slogan "We May Be All Different, but We All Fit Together" and 2nd/3rd created class 'crayon boxes' with the slogan "We are a box of crayons, each of us unique, but when we get together; the picture is complete." 4th/5th grades focused on the importance of setting goals and they made selfies and chose 3 goals that they hope to achieve.

**Clarification on Special Election** – Mr. Sheldahl briefly explained that YSD1 is requesting voter approval to pursue land acquisition to purchase and/or lease one or more parcels of land for a future school(s) within District One boundaries. Pending voter approval in November and the Governing Board's prior approval for the Superintendent to pursue land and engage in negotiations, contracts, and discussions for the purpose of a future school(s) within District One boundaries.

**Information Items**

**Enrollment Reports:** Mr. Ponder, CFO reported that our enrollment of students as of the 40<sup>th</sup> day of school is good and we have a strong ADM report. Enrollment indicated a 177-student increase compared to last fiscal year. The district is on target to hit the budget projections for this fiscal year.

**District Financial Trends** – Mr. Ponder reported that the District's carried forward balances are higher than expected. Our encumbrances and cushion are good; we are trending well compared to last fiscal year.

**District Instructional Coaching Model** – Mrs. Lurinda Ward provided information on her Coaching Team and introduced all her staff. We build trusting relationships, provide coaching opportunities, lead professional development, and facilitate data conversations; all to improve teacher instructional strategies and student learning experiences and outcomes. Mrs. Ward stated “The role of a Coach is one who helps teachers to recognize what they know and can do, they assist teachers as they strengthen their ability to make more effective use of what they know and do, and supports teachers as they learn more and do more.”

**Bond Update** – Mr. Ponder provided a presentation outlining the historical uses of the District's bond proceeds. Additionally, he provided some options for how the remaining proceeds might be utilized. No bond funds were spent in FY2022.

**Annual Financial Report** – Mr. Ponder provided a presentation on the Annual Financial Report and explained with details that ARS 15-904 requires school districts to prepare and submit an Annual Financial Report (AFR) to the Arizona Department of Education (ADE). The AFR must be submitted electronically in a format jointly developed by the ADE and the Auditor General. The AFR contains revenue and expenditure and other financial information for all District funds for the year ending June 30, 2022. Additionally, the AFR contains site level reporting as required by statute.

**Update on DERT (District Emergency Response Team)** – Dr. Alka reported that YESD1 has created systemic Emergency Operations Plans at both the school and District levels. These plans are revised annually, and our District Emergency Response Team continuously looks for ways to improve emergency preparedness in order to meet our priority of student and staff safety. Dr. Alka provided a presentation that highlighted these systems.

**First Reading of Policy Advisory 737-738** - Mr. Sheldahl presented information on updated policies. The Governing Board of Yuma Elementary School District utilizes the services of the Arizona School Boards Association to maintain its Governing Policies and advise the District upon recommended changes. Policy Advisories are sent to school district and Governing Board members multiple times throughout the year, usually to respond to changes in the law. This agenda item serves as a "first read" for the proposed policy changes. ASBA's Policy Advisories 737-738 are available on the District's website to facilitate community or employee input. Though no action is required on this agenda item, the Superintendent is prepared to address questions, comments, or concerns from Governing Board members.

**Calls to the Public (Public Comments)** – *The Governing Board welcomes statements from residents and appreciates constructive suggestions and comments that help meet the educational needs of the District. A form to submit your comments/suggestions can be found on our website [www.yuma.org](http://www.yuma.org). The completed form should be submitted by 4pm the day of the meeting which is traditionally the second Tuesday of the Month. None at this time.*

**Consent Agenda** - *Approval of these items are of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will be discussed and voted on separately.*

A motion to approve the consent agenda as presented was made by Keith Ware, seconded by Adele Hennig, there was no discussion or items needing more discussion, the motion passed unanimously.

**Approval of Minutes:** Consideration to approve the minutes for the Regular Meeting held on October 11, 2022 for Yuma Elementary School District Number One.

**Approval of Payroll Vouchers:** Submitted for signatures are copies of four (4) Payroll Vouchers totaling \$5,457,445.32 from September 9, 2022 through September 23, 2022.

**Approval of Expense Vouchers:** Submitted for signature are six (6) 2022/2023 Expense Vouchers totaling \$3,228,078.38 from September 6, 2022 through September 30, 2022.

**Approval of Human Resource Items**

**Approval/Ratification of Salary Adjustments/Coaching Contracts:** The following are individual requests for additional duties/working days to be approved by the Governing board.

**INDIVIDUAL REQUESTS**

Name	Position	Location	Rate	Fund	Dates	Additional Duties
Turner, Ashlee	Paraprofessional	Palmcroft	14.00 Hourly	M&O	9/29/22-5/23/23	Hours increased from 5.5 to 6.5 a day.
Compton, Kayla	SEM	Learning Services	\$30.00 Hourly	CSI funds	9/15/22 – 6/30/23	6 <sup>th</sup> Grade ASU Training

Smith, Heather	Speech Language Pathologist	ESS	\$40 Hourly	IDEA Basic	9/6/22 – 6/30/23	Spanish Evaluations
Hernandez Noriega, Yesica	Paraprofessional	Otondo	\$14.00 Hourly	M&O	9/20/22 -5/23-23	Hours increased to 6.5 & rate increased
Johnson, Breanna	Paraprofessional	Otondo	\$14.00 Hourly	M&O	9/23/22 – 5/23/23	Hours increased to 6.5 & rate increased
Flores, Berenisse	Paraprofessional	Otondo	\$12.80 Hourly	M&O	9/23/22 – 5/23/23	Hours decreased as well as hourly rate.
Guzman, Laura	Paraprofessional	Otondo	\$12.80 Hourly	M&O	9/20/22 -5/23-23	Hours decreased as well as hourly rate.
Flores, Paul	Teacher	Dorothy Hall	\$30.00 Hourly	21 <sup>st</sup> Century	12/08/22 – 6/30/23	21 <sup>st</sup> Century before and after school program

**GROUP REQUEST:**

**CPR Training**

Names of nurses, health assistants, and paraprofessionals that will be doing CPR training due to their card expiring through the 2022-2023 school year. Will be paid their regular hourly rate. Paid out of Medicaid Fund.

**Additional Assignments:** Please see attached staff list with additional duties.

**Approval/Ratification of Hiring for Certified, Classified Personnel:** (8) Certified Staff, (29) Support Staff, (4) Transfers. Listing can be viewed in the Human Resource Department.

**Approval/Ratification of Non-Renewal for Certified and Classified Personnel:** None at this time.

**Approval/Ratification of Resignations for Certified, Classified and Substitute Personnel:** (16) Support Staff.

**Approval/Ratification of Resignation Agreement and Release for Certified Personnel:** None at this time.

**Approval/Ratification of Job Abandonment for Certified, Classified and Substitute Personnel:**

**Certified** – None at this time

**Support Staff** - Alvarez, Melissa, Home School Liaison, at Rolle Elementary effective October 11, 2022.

**Approval/Ratification of Release of Contract:** *It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approved to collect liquidated damages.*

Garcia, Frances, Teacher at Ron Watson Middle School, request for release of contract for 2022-2023 school year effective September 30, 2022.

*It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approved not to collect liquidated damages.*

Alcala, Priscilla, Teacher at Otondo Elementary, request for release of contract for 2022-2023 school year effective September 23, 2022.

**Approval/Ratification of Request to Retire:** None at this time.

**Approval of Leaves of Absence:** None at this time.

**Approval of Job Updates:** **Job:** None at this time.

**Approval/Ratification of Termination of Certified Staff, Classified Staff and Substitute Personnel:** None at this time.

**Approval of Student Activities and Tax Credit:** Student activity and tax credit statements were submitted for the month of September 2022.

**Approval of Donations:**

**Alice Byrne Elementary School-** Donation from First Books, in the form of 15 books to be used in the school library. Donation has an estimated value of \$50.00.

**Alice Byrne Elementary School-** Donation from Kroger Co., in the form of check# 501632415 with a value of \$168.20 to be used at the Principal's discretion.

**Alice Byrne Elementary School-** Donation from Donors Choose, in the form of workbooks, science books, and bulletin boards to be used in Mrs. Lopez's classroom. Donation has an estimated value of \$1,500.00.

**Alice Byrne Elementary School-** Donation from Donors Choose, in the form of stress balls, squishy toys, wristbands and storage bins to be used in Mrs. Lopez's classroom. Donation has an estimated value of \$700.00.

**Alice Byrne Elementary School-** Donation from Donors Choose, in the form of books, kindness pack and steam pack to be used in Mrs. Turner's classroom library. Donation has an estimated value of \$678.00.

**Alice Byrne Elementary School-** Donation from Donors Choose, in the form of educational games and lap desks to be used in Mrs. Moore's class. Donation has an estimated value of \$498.54.

**Alice Byrne Elementary School-** Donation from Donors Choose, in the form of sensory balls and fidget toys to be used in Mrs. Packard's counseling office. Donation has an estimated value of \$527.00.

**C.W. McGraw Elementary School-** Donation from Z Fun Factory, in the form of 20 backpacks filled with supplies and hand sanitizer to be given to students in need. Donation has an estimated total value of \$520.00

**C.W. McGraw Elementary School-** Donation from Donors Choose, in the form of binder pockets, pocket folders, markers, label rolls and other supplies to be used for AVID strategies and instruction. Donation has a total value of \$858.00.

**C.W. McGraw Elementary School-** Donation from Donors Choose, in the form of books, whiteboards, hanging wall files rack, stickers, band aids, etc. to be used to build Mrs. White's classroom library. Donation has a total value of \$590.00.

**C.W. McGraw Elementary School-** Donation from Immanuel Southern Baptist Church, in the form of legal-size copy paper, hand sanitizer and Clorox wipes to be used at the Principal's discretion. Donation has a total value of \$607.00.

**C.W. McGraw Elementary School-** Donation from Donors Choose, in the form of a debit/credit card to be used on Donors Choose website for miscellaneous classroom supplies by Mrs. Janusewski. Donation has a total value of \$942.00.

**C.W. McGraw Elementary School-** Donation from Arizona Department of Education, in the form of Canon printer and ink to be used by Mrs. Garibay's classroom. Donation has a total value of \$561.74.

**C.W. McGraw Elementary School-** Donation from Donors Choose, in the form of 30 seat storage sacks to be used by Ms. Ledezma's kindergarten class. Donation has a total value of \$607.00.

**C.W. McGraw Elementary School-** Donation from Center for Disaster Philanthropy, in the form of classroom supplies, 3-ring binders, mesh binder pockets and sheet protectors to be used in Mrs. Garibay's class. Donation has a total value of \$537.98.

**C.W. McGraw Elementary School-** Donation from Donors Choose, in the form of AVID materials to be used in Mrs. Dha-St. Onge's 5th grade classroom. Donation has a total value of \$169.06.

**C.W. McGraw Elementary School-** Donation from Donors Choose, in the form of skill sharpener activities to be used in Ms. Alvarez's 4th grade classroom. Donation has a total value of \$582.15.

**Castle Dome Middle School-** Donation from Donors Choose, in the form of 3 bean bag game sets, 4 spike ball game sets and 4 ladder ball game sets. Donation has a total value of \$587.00.

**Castle Dome Middle School-** Donation from Donors Choose, in the form of school supplies, alternative seating and library organization to be used by 7th grade ELA. Donation has a total value of \$806.55.

**Castle Dome Middle School-** Donation from The Giving Game, in the form of \$400.00 to be used at the Principal's discretion.

**Castle Dome Middle School-** Donation from WalMart, in the form of \$500.00 to be used for miscellaneous school supplies by Mrs. Lee.

**Castle Dome Middle School-** Donation from Jamie McGalliard, in the form of 35 wired earbuds to be used by Mrs. Whitley's ELA students. Donation has a total value of \$150.00.

**Desert Mesa Elementary School-** Donation from Arizona Department of Education, in the form of lap desks, a ball chair, clipboards, a standing desk and a coffee table to be used in Mrs. Swope's 1st grade classroom. Donation has a total value of \$582.67.

**Desert Mesa Elementary School-** Donation from Donors Choose, in the form of a laminating machine, magnetic bingo, phoneme set, bookcase, etc. to be used in Mrs. Roche's reading interventions. Donation has a total value of \$434.44.

**Desert Mesa Elementary School-** Donation from Donors Choose, in the form of Crayola Twistable, cordless hot glue gun, gel pens, mechanical pencil set, string lights, markers, strong magnets, etc. to be used in Mrs. Armenta's classroom. Donation has a total value of \$558.00.

**Desert Mesa Elementary School-** Donation from Donors Choose, in the form of books, soil, seeds, flexible seating, etc. to be used in Ms. Burton's 2nd grade classroom. Donation has a total value of \$598.72.

**Desert Mesa Elementary School-** Donation from Donors Choose, in the form of bulk dry erase markers, plastic pocket folders, bulk earbuds, handheld vacuum, binder dividers, etc. to be used in Burrage's 4th grade class. Donation has a total value of \$612.72.

**Desert Mesa Elementary School-** Donation from Donors Choose, in the form of flexible seating to be used in Mrs. Weber's 3rd grade classroom. Donation has a total value of \$400.00.

**Desert Mesa Elementary School-** Donation from Donors Choose, in the form of Music notes carpet and rhythm hand drum to be used in K-5 music class. Donation has a total value of \$562.98.

**Desert Mesa Elementary School-** Donation from Donors Choose, in the form of building blocks set, organizer bins, large Lego Bricks, sensory stress balls, bulk earbuds, etc. to be used in Mrs. Browning's 4th grade classroom. Donation has a total value of \$596.44.

**Desert Mesa Elementary School-** Donation from Donors Choose, in the form of 35 Ukadelic soprano ukuleles to be used in K-5 music classes. Donation has a total value of \$1,780.09.

**Desert Mesa Elementary School-** Donation from Donors Choose, in the form of an annual subscription to study.com to be used in Mrs. Robbins' writing class. Donation has a total value of \$592.00.

**Dorothy Hall Elementary School-** Donation from Z Fun Factory, in the form of 15 student backpacks including school supplies, gift cards and hand sanitizer to be used at the Principal's discretion. Donation has a total value of \$1,150.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of science kits, butterfly growing kits, educational toys, etc. to be used in Mrs. Greer's Autism classroom. Donation has a total value of \$778.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of a Lakeshore career costume set to be used in Ms. Montes preschool classroom. Donation has a total value of \$546.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of markers, educational card games, kid's bandages, etc. to be used in Mrs. Durdovic's 1st grade classroom. Donation has a total value of \$343.00.

**Dorothy Hall Elementary School-** Donation from Kristie Kilkelly, in the form of one box of books to be used in the library circulation collection. Donation has an estimated value of \$50.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of a tabletop chime, earth bell, 2-tone wood block, etc. to be used in Ms. Olsen's music class. Donation has a total value of \$579.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of a mini book set, engineering STEM set, construction building set, and large toy organizer bins to be used in Ms. Raitter's 1st grade classroom. Donation has a total value of \$504.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of EXPO markers, whiteboard erasers, laminating pouches, a surge protector, etc. to be used in Mrs. Fisher's reading class. Donation has a total value of \$579.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of aluminum foil, Glad wrap, binder paper clips, fabric ribbons, gift wrapping bows, etc. to be used by Mr. Bailey's 5th grade classroom. Donation has a total value of \$230.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of magnetic numbers, a thermal laminator, 3-ring binders, gel pens, bulk headphones, dry erase markers, etc. to be used by Mrs. Durdovic's 1st grade classroom. Donation has a total value of \$479.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of water color paint, treasure box variety pack, ball point pens, wooden dominoes set, etc. to be used in Mrs. Henderson's 1st grade classroom. Donation has a total value of \$552.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of book sets, glue sticks, colored paper, dry erase markers, mini key chains, etc. to be used in Mrs. Durdovic's classroom. Donation has a total value of \$495.00.

**Dorothy Hall Elementary School-** Donation from Donors Choose, in the form of dry erase markers, watercolor paint, sheet protectors, and assorted party favors to be used in Ms. Raiders' 1st grade classroom. Donation has a total value of \$376.00.

**Dorothy Hall Elementary School-** Donation from Raquel Isaacson, in the form of crayons and art craft pack sets to be used in Mr. Dorame's art class. Donation has a total value of \$55.00.

**Fourth Avenue Junior High School -** Donation from Kids Need to Read, in the form of 490 books to be used in the library circulation collection. Donation has an estimated total value of \$3,668.91.

**G.W. Carver Elementary School-** Donation from Supply My Class APS Teacher Awards, in the form of \$500.00 for classroom supplies to be used in Mrs. Navarro's 2nd grade classroom.

**G.W. Carver Elementary School-** Donation from Kids Need to Read, in the form of 620 books to be used in the library circulation collection. Donation has an estimated value of \$4,636.24.

**G.W. Carver Elementary School-** Donation from Peter Piper Pizza, in the form of gift certificates to be used as student incentives distributed at Principal's discretion. Donation has an estimated value of \$750.00.

**James B. Rolle Elementary School -** Donation from Gilbert and Elaine White Living Trust Fund, in the form of \$100.00 to be used in Mrs. Lambert's 3rd grade classroom.

**James B. Rolle Elementary School -** Donation from Kids Need To Read, in the form of 810 books to be used in the library circulation collection. Donation has an estimated total value of \$5,682.55.

**James B. Rolle Elementary School -** Donation from Donors Choose, in the form of Lego Duplo sets to be used in Mrs. Buitrago's class. Donation has an estimated total value of \$668.00.

**James B. Rolle Elementary School -** Donation from Arizona Cardinals MVP, in the form of a \$500.00 to be used in Mr. Wolter's 5th grade classroom supplies. Donation has an estimated total value of \$500.00.

**James B. Rolle Elementary School -** Donation from Rolle PTO, in the form of Lowe's buckets for instruments to be used by the music department. Donation has an estimated total value of \$175.00.

**James B. Rolle Elementary School -** Donation from Desert Oasis Communities, in the form of hot dogs, chips and drinks for lunch to be used by students and staff. Donation has an estimated total value of \$75.00.

**James B. Rolle Elementary School -** Donation from Donors Choose, in the form of lap desks, wipe boards, magnetic answer boards, etc. to be used in Mrs. De La Cruz's class. Donation has an estimated total value of \$583.00.

**James B. Rolle Elementary School -** Donation from Donors Choose, in the form of wobble chairs, math bingo and other math games to be used in Mr. Wolter's 5th grade class. Donation has an estimated total value of \$589.00.

**James B. Rolle Elementary School** - Donation from Supply My Class APS Teacher Awards, in the form of \$500.00 to purchase learning games and classroom supplies for Mr. Powell's resource class.

**James B. Rolle Elementary School** - Donation from Z Fun Factory, in the form of backpacks filled with school supplies and hand sanitizer to be used at Principal's discretion. Donation has an estimated total value of \$580.00.

**Mary A. Otondo Elementary School** - Donation from the Parents of Scarlett Hinojos, in the form of used books to be used in the school library collection. Donation has an estimated total value of \$68.00.

**Mary A. Otondo Elementary School** - Donation from Donors Choose, in the form of scissors, paper and ink to be used in Ms. Evans' classroom. Donation has an estimated total value of \$268.17.

**Mary A. Otondo Elementary School** - Donation from Donors Choose in the form of STEM material and headphones to be used in Mrs. Melanson's 5th grade classroom. Donation has an estimated total value of \$588.54

**Mary A. Otondo Elementary School** - Donation from Donors Choose, in the form of flexible comfortable floor seating to be used in the technology center. Donation has an estimated total value of \$600.00.

**Mary A. Otondo Elementary School** - Donation from Donors Choose, in the form of flexible seating options to be used in Ms. Heredia's 2nd grade classroom. Donation has an estimated total value of \$610.00.

**Mary A. Otondo Elementary School** - Donation from Donors Choose, in the form of flexible seating to be used at Principal's discretion. Donation has an estimated total value of \$500.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of board games, Febreze wax melts, Airwick plug, storage tower, and throw pillow inserts to be used in Ms. Escobedo's classroom. Donation has an estimated total value of \$300.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of a Franklin steel soccer goal set to be used in Mrs. Urquijo's team sports. Donation has an estimated total value of \$300.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of a microscope, microscope slides, football, soccer ball and basketball to be used in Mrs. Little's classroom. Donation has an estimated total value of \$450.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of giant building cubes, snap building words, privacy partitions, gear clocks and a sight word sentence puzzle to be used in Ms. Ramirez's classroom. Donation has an estimated total value of \$350.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of giant bean bag chairs and memory foam stuffing to be used in Ms. Ruiz's classroom. Donation has an estimated total value of \$300.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of flip books, match up flash card games, giant classroom timer, confetti and magnetic picture pockets to be used in Mrs. Bartlett's "busy reading bees" project. Donation has an estimated total value of \$200.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of a bulk pack of twisteez, soft handle scissors, Crayola crayon boxes, jumbo stencil sets, etc. to be used in Mrs. Christiansen's "textures for exploring" project. Donation has an estimated total value of \$200.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of student desks with gray top, laptop stand for bed and portable lap stands to be used in Ms. Campos "seating for reading" project. Donation has an estimated total value of \$600.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of learning resources lights and sounds buzzer, throw pillow inserts, self-adhesive dots, sensory toy set, stress relief sensory pack, inspirational quotes, emoji stamps, etc. to be used in Mrs. Anguiano's "we all need a break" project. Donation has an estimated total value of \$450.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of multiple book series to be used in Mrs. Little's "Fantastic library" project. Donation has an estimated total value of \$200.00.

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of STEM learning toys, STEM building blocks, building toys, etc. to be used in Ms. Gresham's "Future engineers unite!" project. Donation has an estimated total value of \$250.00.

**O.C. Johnson Elementary School** -Donation from Anonymous, in the form of \$200.00 to be used towards the book vending machine.

**O.C. Johnson Elementary School** -Donation from Tata's Auto Group Garcia, in the form of \$300.00 to be used towards the book vending machine.

**O.C. Johnson Elementary School** -Donation from Realty ONE Group Gateway, in the form of \$250.00 to be used towards the book vending machine.

**O.C. Johnson Elementary School** -Donation from Z Fun Factory, in the form of 15 backpacks filled with supplies to be given to students in need. Donation has an estimated total value of \$250.00

**O.C. Johnson Elementary School** -Donation from Donors Choose, in the form of Hasbro board games to be used in Mrs. Urquijo's class. Donation has an estimated total value of \$150.00.

**O.C. Johnson Elementary School** -Donation from Jamie McGalliard, in the form of ear buds to be used at the Principal's discretion. Donation has an estimated total value of \$100.00.

**Palmcroft Elementary School** - Donation from Jessica Warhurst, in the form of five books to be used in the school library circulation collection. Donation has a total value of \$50.00.

**Palmcroft Elementary School** - Donation from Palmcroft's PTO, in the form of 50 books to be used in the school library circulation collection. Donation has a total value of \$255.00.

**Palmcroft Elementary School** - Donation from Donors Choose, in the form of 22 books to be used in the Palmcroft library circulation collection. Donation has a total value of \$207.00.

**Palmercroft Elementary School-** Donation from Donors Choose, in the form of plastic storage bins, 3-ring binders, desk countdown clock, electric pencil sharpener, sheet protectors, etc. to be used in Miss Arredondo's 4th grade classroom. Donation has a total value of \$443.22.

**Palmercroft Elementary School-** Donation from Donors Choose, in the form of an area rug to be used in Mrs. Haile's kindergarten classroom. Donation has a total value of \$401.65.

**Palmercroft Elementary School-** Donation from Z Fun Factory, in the form of 15 backpacks with supplies and hand sanitizer to be used at the Principal's discretion. Donation has a total value of \$420.00.

**Palmercroft Elementary School-** Donation from Donors Choose, in the form of a foldable trampoline and a tetherball and rope set to be used in Mrs. Ferrell's ESS classroom. Donation has a total value of \$174.48.

**Palmercroft Elementary School-** Donation from Donors Choose, in the form of stacking chairs to be used in Mrs. Reese's 1st grade classroom. Donation has a total value of \$710.38.

**Palmercroft Elementary School-** Donation from Donors Choose, in the form of Crayola bulk-colored pencils, pre-sharpened pencils, pencil sharpeners, glue and erasers to be used in Mrs. Reese's 1st grade classroom. Donation has a total value of \$477.07.

**Palmercroft Elementary School-** Donation from Trinity United Methodist Church, in the form of tissues, binders, paper, pens, pencil pouches, underwear and Lysol wipes to be used at Principal's discretion. Donation has a total value of \$650.00.

**Pecan Grove Elementary School-** Donation from Donors Choose, in the form of a kid friendly first aid kit, electric pencil sharpener, gel pens, and a backpack to be used in the preschool classroom. Donation has a total value of \$175.36.

**Pecan Grove Elementary School-** Donation from Yuma Dentistry 4 kids, in the form of a \$500.00 gift card to be used by Mrs. Bay to purchase stickers, floor cushion chairs, flags, banners and triangle end tables.

**Pecan Grove Elementary School-** Donation from Donors Choose, in the form of a reading skills activity, phonics word match, reading flash cards and sight words to be used in the school resource department. Donation has a total value of \$641.78.

**R. Pete Woodard Jr. High School-** Donation from Jose Gonzalez, in the form of cushioned furniture, fidget sensory toys for stress relief, posters and a balance board to be used in the 6th grade blue team classroom. Donation has an estimated value of \$366.16.

**R. Pete Woodard Jr. High School-** Donation from Eden Argueta, in the form of 60 boxes of Girl Scout Cookies to be given to teachers and staff. Donation has an estimated value of \$300.00.

**R. Pete Woodard Jr. High School-** Donation from Walmart, in the form of youth bicycle helmets to benefit all students that ride bicycles to school. Donation has an estimated value of \$200.00.

**Roosevelt Elementary School-** Donation from Donors Choose, in the form of twist and turn word builders, reading games and magnetic sound boards to be used in Mrs. Lee's reading interventions class. Donation has an estimated value of \$600.00.

**Sunrise Elementary School -** Donation from Donors Choose, in the form of translucent color chips, translucent gems, translucent bugs and sensory toys to be used in Mrs. Obregon's kindergarten class. Donation has an estimated total value of \$559.73.

**Sunrise Elementary School -** Donation from Donors Choose, in the form of giant magnetic number boxes, play cash register toys and zipper mesh document pouch to be used in Mrs. Obregon's. Donation has an estimated total value of 323.86.

**THIS MONTH'S TOTAL = \$ \$59,922.38 YEAR-TO-DATE TOTAL = \$126,523.22**

**Approval of School Activity Calendars/Newsletters -** School calendars and newsletters were submitted for the month of October 2022.

#### **Approval of Competitive Grants- Arizona Game and Fish Department Grant**

Due to the efforts of Rae Packard, student support specialist, and Trisha Severs, teacher, at Alice Byrne Elementary School, the school has been awarded a \$1,683 grant from the Arizona Game and Fish Department to support Colorado River water quality investigations for third through fifth graders. The investigations will include a field trip to the West Wetlands Park to collect samples and expert classroom visits by staff from the City of Yuma Public Works Department Water Quality Lab. **It is the administrative recommendation that the Governing Board accept the \$1,683 grant from the Arizona Game and Fish Department for Alice Byrne School.**

#### **Sustenance Policy - Sustenance at District Meetings or Events**

In accordance to ARS 38-621(A), sustenance is allowed when staff members are away from their "designated post of duty". The "designated post of duty" is "where one's desk is situated and where primary employment duties are performed." (AZ Att'y Gen Op. 179-152) In response to this, Yuma Elementary School District No 1 provides the following parameters to more clearly communicate allowances and expectations. These allowances are for events approved by the governing board and in accordance with state laws and requirements. School sites shall use Gifts & Donations or Student Activities funds. Use of funds must still follow established policies and procedures for approval.

Sustenance can be a consideration in any of the following scenarios:

- Districtwide Recognitions & Celebrations
- Mandatory Meetings & Trainings (not at duty post)
- Exceeds 3 Hours

- Overlaps a Traditional Meal Time
- Scheduled to Extend Outside a Regular Work Day (before or after)
- Not to Exceed \$20/person, per event

**Action Items:**

**Consideration to Approve Second Reading Policy Advisory 717-720, 722-727 & 729-736 Adoption:**

The Governing Board of Yuma Elementary School District utilizes the services of the Arizona School Boards Association to maintain its Governing Policies and advise the District upon recommended changes. Policy Advisories are sent to member school districts and Governing Board members multiple times throughout the year, usually to respond to changes in the law. This agenda item serves as a "Second Read" for the proposed policy changes. ASBA's Policy Advisories 717-720, 722-727 & 729-736 have been available on the District's website to facilitate community or employee input. **It is recommended that the Governing Board approve the adoption of Policy Advisories 717-720, 722-727 & 729-736 for the proposed policy changes.** Hearing the recommendation, a motion to approve was made by Faith Klostreich, seconded by Keith Ware. There was no discussion, the motion passed unanimously.

**Consideration to Approve 2022-2023 School Safety Week Resolution:** Mr. Ron Schepers, Director of Transportation read the resolution affirming that the Week of October 17-21, 2022 be designated as National School Safety Week. Hearing the Resolution and recommendation, a motion to approve the 2022-2023 School Safety Week was moved by Theresa Fox, seconded by Keith Ware. There was no discussion, the motion passed unanimously.

**Consideration to approve the 2021-2022 Annual Financial Report:** Arizona Revised Statutes (ARS) 15-904 requires school districts to prepare and submit an Annual Financial Report (AFR) to the Arizona Department of Education (ADE). The AFR must be submitted electronically in a format jointly developed by the ADE and the Auditor General. The AFR contains revenue and expenditure and other financial information for all District funds for the year ending June 30, 2022. A summary AFR presentation was provided to the Governing Board. **It is recommended that the Governing Board approve the 2021-2022 Annual Financial Report.** Hearing the recommendation, a motion to approve the 2021-2022 Annual Financial Report was made by Faith Klostreich, seconded by Adele Hennig. There was no discussion, the motion passed unanimously.

**Consideration to Approve Hearing Officers:** This agenda item is requesting the approval of Rusty Tyndall and Neil Johnson as the District's discipline hearing officers for the 2022-2023 school year. Mr. Rusty Tyndall and Mr. Neil Johnson have served in this capacity since 2018. We believe that each of these individuals will demonstrate support for District policy and exhibit professionalism throughout every disciplinary proceeding. It is therefore recommended that the Governing Board approve Mr. Rusty Tyndall and Mr. Neil Johnson as District Hearing Officers for the 2022-2023 school year. Hearing the recommendation, a motion to approve was made by Adele Hennig, seconded by Keith Ware. There was no discussion, the motion passed unanimously.

**Consideration to Approve Governing Board Resolution Supporting FY2023 Aggregate Expenditure Limit Override:** Mr. Ponder read a resolution, provided by ASBA, urging the legislature to act quickly to override the AEL for FY2022/23. Hearing the recommendation, a motion to approve was made by Theresa Fox, seconded by Faith Klostreich. There was no discussion, the motion passed unanimously.

**Future Agenda Items:** Nothing at this time.

**Adjournment:** Meeting adjourned at 6:58 p.m.

Respectfully submitted,

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Monica Navarro, Secretary to the Board

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Barbara Foote, President

\_\_\_\_\_  
Faith Klostreich, Clerk

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Theresa Fox, Member

\_\_\_\_\_  
Keith Ware, Member

\_\_\_\_\_  
Adele Hennig, Member